

Registration Form for Student Organization Events with Minors

All student organizations, including school-based student organizations, sponsoring events with minors must register the event with the Division of Student Affairs through the William Pitt Union and O'Hara Student Center Reservations Office.

Student Organization Name: _____

Contact Name: _____

Contact E-mail: _____ **Contact Phone:** _____

Contact Signature: _____ **Date:** _____

Advisor's Name: _____

Advisor's Email: _____ **Phone:** _____

Name of Event: _____

Event Description (detailed): _____

Date(s) of Event: Start Date: _____ **End Date:** _____

Time of Event: _____

Location of Event: _____

How many minors will be in attendance at this event? _____ **Age Range:** _____

Please identify the "Individuals with Clearances" who will be present during the event:

Is this a recruitment event? Yes No

Please submit this registration form to wmpittun@pitt.edu at least 5 days before the event.