

School of Arts & Sciences Gazette

Faculty Research Grants 2007 Competition

The Faculty Grants Committee announces that support will once again be available in fiscal year 2007-08 for Arts and Sciences faculty research projects in the humanities, social sciences, and natural sciences, including proposals of an inter-disciplinary nature.

The application deadline is
Wednesday, January 31, 2007,

though the Committee would appreciate having applications as soon as possible.

Individual grants will be made in two categories:

Type I. Third Term Research Stipends of \$4,000 for research activities in lieu of teaching. The purpose of this type of grant is to enable faculty members to be free from teaching duties during the Third Term in order to work full time on research projects.

Type II. Research Expense Grants in support of specific project expenses such as microfilming, research materials, travel to libraries and other sources of information and clerical assistance. Actual expenses from \$100 to \$3,500 will be considered. Full funding, even for successful proposals, cannot be guaranteed.

Eligibility is limited to tenure-stream or tenured Arts and Sciences faculty on the Oakland campus. Restrictions regarding eligibility for Type I and Type II funding are specified later in this announcement. Please read these carefully.

Applications for both types of grants must be received by the Committee Co-Chairs by Wednesday, January 31, 2007. **No late proposals will be accepted.** All applicants will receive confirmation that their application has been received. For Type II grants, no funds can be disbursed until July 1, 2007; however, the research projects of grant recipients may begin before that date. For Type I grants, stipends will be included with July 31, 2007 paychecks unless funds become available which may allow the stipends to be included in May and/or June salaries. Awards will be announced in the beginning of April. Unfortunately, this Committee cannot provide applicants with individual evaluations of proposals.

Application Format and Restrictions are explained in the following paragraphs of this announcement. Further information can be obtained from the Committee Co-Chairs, Ann Sutherland Harris (telephone: 412-648-2408; e-mail: ash@pitt.edu) and Andrew Weintraub (telephone: 412-624-4184; e-mail: anwein@pitt.edu).

ELIGIBILITY & APPLICATION PROCEDURE

Please follow these directions carefully!

TYPE I. THIRD TERM RESEARCH STIPENDS OF \$4,000

To be eligible for a Type I stipend the applicant must not be employed during the Third Term in any way which makes it impossible to devote maximum time to research. Priority is given to faculty in the lower ranks and to those who have not previously received such a grant. Research projects for which funds are generally available from other sources will receive low priority.

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Application Format: The application consists of four parts: (1) A cover sheet and current CV, including mention of all previous grants with amount and year; (2) an abstract summarizing the proposal in simple terms; (3) the proposal itself; and (4) a title sheet and self-addressed (campus) envelope. No application will be accepted unless it contains a current CV.

1. The cover sheet should be appended to a current CV and include the following information in the order listed here: (A) name of applicant, (B) faculty rank, (C) department, (D) university mailing address and extension, (E) applications pending or funding expected for the same period or the same research, (F) type of grant (I or II), and (G) title of research project. Please indicate previous funding, both internal and external. Faculty members who have received an Arts and Sciences grant within the last five years should also submit a brief (one to two paragraph) statement describing the results of the project(s) funded.
2. The abstract (100-200 words) should summarize the proposal in simple terms.
3. The proposal should be written in such a manner that members of the Committee who are not experts in your field can understand your proposal. Technical jargon should be avoided. Applicants are encouraged to bear in mind that the evaluators represent a wide range of disciplines in the humanities, natural sciences, and social sciences. The proposal should contain: (A) a statement of the problem; (B) the objectives and expected significance of the research; (C) if applicable to your field, the relationship of the research to the present state of knowledge in the field (with appropriate bibliographic references), a description of your own related previous work or, for applicants in writing or the arts, representative samples of your work; and (D) methods or procedure (how you expect to reach the stated objectives) and, if applicable, a description of data collection techniques and analysis. The proposal itself should be limited to **six double-spaced pages including bibliographic references**. No offprints, photocopies, tapes or other examples of previous work should be enclosed. **Proposals that do not follow this format will not be reviewed.**
4. The title sheet and self-addressed envelope will be returned to the applicant to verify receipt of the proposal.

Copies: Twelve copies of the application should be sent to either of the Committee Co-Chairs, Ann Sutherland Harris (Department of History of Art & Architecture/105 Frick Fine Arts Building) or Andrew Weintraub (Department of Music/305 Music Building).

TYPE I. RESTRICTIONS

Faculty members who have contractual obligations, including cash advanced for writing, or those engaged in traditionally compensated Third Term teaching or administrative assignments, or with other University or sponsored research summer salary support, are not eligible for these grants.

Grants are not given for projects known to be lucrative commercial ventures, dissertation research, or curriculum development.

TYPE II. RESEARCH EXPENSE GRANTS

Type II grants are given to cover specific research project expenses for which other sources of funding are not available. Priority is given to faculty in the lower ranks and to new research projects; however, well-justified expenses for successful projects in the later stages of development are also considered.

Application Format: The application format for a Type II grant is the same as for a Type I grant, with the addition of a detailed budget.

The Budget: On a separate page, the project expenses should be itemized and justified in reasonable detail. Travel expenses should be explained in detail; transportation costs will be limited to coach class airfare. Applicants should submit the most recent airfare quotes from one of the University-designated travel agencies.

Copies: Twelve copies of the application should be sent to either of the Committee Co-Chairs, Ann Sutherland Harris (Department of History of Art & Architecture/105 Frick Fine Arts Building) or Andrew Weintraub (Department of Music/305 Music Building).

TYPE II. RESTRICTIONS

Type II grants are not given for:

- travel for the purpose of attending conferences or symposia
- projects known to be lucrative commercial ventures
- dissertation research
- curriculum development
- travel for purposes of research that is otherwise funded
- materials or equipment which can be borrowed or are readily available locally
- typing of manuscripts

Library materials acquired under a grant are to be deposited in the University library when they are no longer needed for the project.

**Arts and Sciences Council
Meeting Minutes**

WEDNESDAY, APRIL 19, 2006 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Associate Deans Nicole Constable and James F. Knapp (Vice Chair); Senior Assistant Dean Michelle L. Amato; Professors Joseph Adjaye, Cecil Blake, Jean Ferguson Carr, Peter Koehler, Juan Manfredi, Vladimir Padunov, Marla Ripoll, Kirk Savage, Jonathan Scott, Peter Siska, and Franklin Toker

Not Attending: Associate Dean Regina Schulte-Ladbeck; Professor Stephen Meriney; Mr. Benjamin Cavallari and Mr. Jon Lafky

1. Minutes of the Meeting Held on March 22, 2006

Dean Cooper presented the minutes from the A&S Council meeting held on March 22, 2006. Associate Dean Constable requested that a change be made to reflect “TA TF training and evaluation” instead of “recruitment.” Marla Ripoll then put forth a motion to accept the minutes with the correction. This motion was seconded by Jean Ferguson Carr and carried unanimously.

2. Dean’s Report

Dean Cooper noted that Arts and Sciences was nearing the end of recruiting season and indicated that he would make a full report at the end of the year. He congratulated the Department of History and Philosophy of Science for placing all 10 of their graduating doctoral students—nine have accepted tenure stream positions and one has accepted a two-year postdoctoral position at Yale.

3. Report from A&S Undergraduate Council

Dean Cooper noted that Associate Dean Schulte-Ladbeck is out of town and that he would be presenting the report from A&S-UC on her behalf.

Dean Cooper reported that the spring-term proposal deadline to A&S-UC was April 1. The Associate Dean for Undergraduate Studies received 20 proposals for new courses, and two proposals for existing courses to fulfill a general education requirement. In addition, there were 20 requests for the new courses to be approved to fulfill general education requirements (note that some courses had multiple general education listing requests).

A&S-UC met three times between April 1 and April 18, 2006. The last meeting was held jointly with the Chair of the College Writing Board, Beth Matway, in order to integrate the board’s comments on the quality of three W requests into the deliberations of Council.

Undergraduate Council approved 14 courses, and rejected three. Council requested that the Associate Dean collect more information on the course proposals for two courses. One proposal remained an incomplete submission and was not forwarded to A&S-UC for discussion.

Council also approved 15 requests for courses to fulfill general education requirements, including all three W requests, and rejected three. The remaining four requests pertained to courses which were incomplete, or for which the Associate Dean was asked to collect more information.

A&S-UC discussed and approved a request by Professor David Pratt (Chemistry) to modify the wording of the general education requirement in the natural sciences. A motion to change the wording of the gen-

eral education requirement in the natural sciences had been discussed by A&S-UC in February, but that motion was not supported. This is a new motion, and it was supported. According to Professor Pratt, this proposal was endorsed by the natural science chairs. This proposal will be presented to A&S Council at its September meeting for possible inclusion on the agenda for the fall full faculty meeting. Dean Cooper noted that A&S Council should formally solicit the advice of the natural science chairs. This idea was supported unanimously, and Professor Juan Manfredi agreed to contact the chairs.

A&S-UC also discussed and recommended moving the spring proposal deadline up to March 15, which will generally fall in the week after spring break. This would give A&S-UC and CWB more time to complete their business before the last meeting of A&S Council in the spring term. The motion to change the deadline to March 15 was supported unanimously by A&S Council.

Franklin Toker put forth a motion to accept the report from A&S-UC. This motion was carried unanimously.

4. Report from A&S Graduate Council

Associate Dean Constable reported that the A&S Graduate Council met on April 17, 2006. Professor Sandra Mitchell, Chair of the Department of History and Philosophy of Science, attended this meeting as a guest speaker on the topic of placement strategies for graduate students.

A&S-GC discussed the criteria for nominations of graduate faculty. Associate Dean Constable reported that there have been inconsistencies in the criteria for graduate faculty nominations and noted that A&S-GC is exploring different approaches to resolving the problem in different departments. Associate Dean Constable also noted that departments in the humanities and social sciences protect junior faculty from being nominated while departments in the natural sciences encourage junior faculty to be involved at the graduate level. Assistant Dean Robert Walters and Associate Dean Constable will compare the Arts and Sciences process to those of other schools within the University.

Associate Dean Constable reported that the report for Computer Science TA/TF training has been completed.

Professor Peter Koehler put forth a motion to accept the report from A&S-GC. This motion was carried unanimously.

5. Review of Departmental Bylaws

Associate Dean Knapp listed the departments that have not submitted their bylaws for review.

Associate Dean Knapp presented draft bylaws for the departments of German, Philosophy, Hispanic Languages & Literatures, Women's Studies, and the revised version of the bylaws of the Department of Africana Studies. Associate Dean Knapp again emphasized that the main goal of requiring departments to maintain and follow bylaws is transparency.

Dean Cooper noted that in the case of Women's Studies, programs were not required to submit a set of bylaws and explained that extension of the requirement to include programs would require that Council establish new criteria for their review.

Jonathan Scott put forth a motion to accept Associate Dean Knapp's report. This motion was seconded by Joseph Adjaye and carried unanimously.

6. Completion of Review of Departmental Bylaws

Dean Cooper noted that although Arts and Sciences had neared the end of its academic term Associate Dean Knapp is waiting to receive bylaws from three additional departments. He asked that Council continue the conversation concerning bylaws at the start of its next term. Dean Cooper put forth a motion that Associate Dean Knapp be given a mandate to act on behalf of Council over the summer to get all the departmental bylaws in place for the September 1 distribution date. This motion was seconded by Peter Koehler and carried unanimously.

7. Other Business

With no other business the meeting was adjourned at 2:18 p.m.

Arts and Sciences Planning and Budgeting Committee Meeting Minutes

MONDAY, MARCH 13, 2006 - 11:00 A.M.

In Attendance: Dean N. John Cooper (Chair); Associate Deans Nicole Constable, James F. Knapp, and Regina Schulte-Ladbeck; Professors Daniel Berkowitz, Stuart Hastings, Alberta Sbragia, and Peter Siska; Ms. Michele Belfort-Mihalyi and Ms. Donna Yurko

Not Attending: Associate Dean W. Richard Howe; Senior Assistant Dean Michelle L. Amato; Assistant Dean Barbara L. Vattimo; Professors Delanie Jenkins and Barbara McCloskey; Mr. Robert Fagley, Ms. Kristen Flanagan, Ms. Dorothy Shallenberger, and Ms. Judy Stern

1. Minutes of the Meeting Held on February 28, 2006

Dean Cooper presented the minutes of the meeting held on February 28, 2006. Michele Belfort-Mihalyi put forth a motion to accept the minutes. The motion was seconded by Alberta Sbragia and accepted unanimously.

2. Review Draft of Full Planning Document

Dean Cooper and Committee members reviewed a draft of the full Planning Document. Suggestions for changes were collected by Communications Director Carol Mullen, who asked that any further comments or suggested changes be submitted to her by March 14, 2006.

Dean Cooper suggested that a motion be put forth to accept the final draft subject to typographical or technical correction. Alberta Sbragia put forth the motion to accept the final draft with the added stipulation. The motion was seconded by Associate Dean Schulte-Ladbeck and accepted unanimously.

3. Other Business

Dean Cooper noted that there may be an additional A&S-PBC meeting in the spring for business that may arise. With no other business the meeting adjourned at 11:30 a.m.

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, OCTOBER 27, 2005 - 9:00 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Daniel Berkowitz, J. Patrick Card, Alexander Orbach, David Pratt, Allan Sampson, Jennifer Victor, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Noah Dougherty, Sara Fatell, Joe Leinbach, and Anne Weis

1. Overview of A&S-UC Responsibilities for New Members

Associate Dean Schulte-Ladbeck provided an overview of A&S-UC's history, responsibilities, and role for the benefit of new members and to refresh the memories of returning members. She and returning members provided online resource information for new members to refer to when reviewing proposals.

One A&S-UC member asked why chairs' letters were not attached to the new course proposals under consideration, and Associate Dean Schulte-Ladbeck explained that only the chair's signature is required. She added that A&S-UC may request more information about a course proposal when appropriate.

Associate Dean Schulte-Ladbeck reviewed the previous A&S-UC's determinations regarding proposed courses, including breakdowns by categories, approvals, rejections and requests for more information. Associate Dean Schulte-Ladbeck discussed the reasoning for A&S-UC to approve courses and explained that A&S-UC tries to maintain a balance in the curriculum between humanities, natural sciences, and social sciences. A&S-UC also ensures a certain level of quality regarding grading systems and policies, workload, and other important aspects of a course.

2. Other Business

CGS Major in Media and Professional Writing

A&S-UC decided to request syllabi or a follow-up presentation for these courses.

Approved Course Title Changes

- ENGLIT 0615 - Literature and Race
- ENGLIT 0616 - Literature and Migration

Approved Changes to Majors

- History of Art & Architecture Honors Major: Change minimum GPA of 3.25 to 3.5, thesis grade of A to A- rather than A to B.
- Music Major: Dropped MUSIC 0111 as major requirement.
- Psychology Major: Dropped Philosophy requirement for the major.
- Misc. discussion: One A&S-UC member proposed posting proposals on the Web to gather feedback from other faculty members, then posting a Yes or No with no A&S-UC feedback. Other A&S-UC members liked the idea and suggested finding funds to develop a Web site for this purpose.

3. New Course Approval Discussion

Approved

- HAA 1653 - Ancient East Asian Visual Traditions: Pending clarification of prerequisites, number of credits, and frequency, granted a Non-Western requirement.
- PSY 1120 - Social Psychology and Health: Pending clarification of the administrative policies.
- PSY 1530 - Health Judgment and Decision-Making: Pending policy clarification and addition of STAT prerequisite.

Arts and Sciences Undergraduate Council Meeting Minutes

TUESDAY, NOVEMBER 8, 2005 - 1:30 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Daniel Berkowitz, J. Patrick Card, Alexander Orbach, Allan Sampson, Jennifer Victor, Anne Weis, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Noah Dougherty, Sara Fatell, Joe Leinbach, John Marx, and David Pratt

1. New Course Approval Discussion

Approved

- GEOL 1300 - Physiochemical and Geological Limnology: Pending clarification of research project and differences between undergraduate and graduate course work.
- MUSIC 0115 - The Alexander Technique
- PSY 0005 - Introduction to Cognitive Science: Pending chair approval and clarification of peer grading.
- HPS 1660 - Paradox
- MUSIC 1360 - Global Popular Music: Pending change to lower level course number and total grading equal to 100% and granted a Foreign Culture requirement.
- MUSIC 0101 - Fundamentals of Western Music: Also granted an Arts requirement.
- MUSIC 0419 - Theory IV
- MUSIC 0896 - Music and Film: Also granted an Arts requirement.
- PHYS 1365 - Photonics Lab
- SOC 1002 - Sociology Honor Seminar
- SOC 1279 - Racism and Racist Movements: Pending credit confirmation (3 credits) and clarification of final project length and also granted Social Science requirement.
- ANTH 0630 - Forensic Anthropology: An Introduction: Also granted a Natural Science requirement.

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, NOVEMBER 17, 2005 - 8:30 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Daniel Berkowitz, Alexander Orbach, David Pratt, and Jennifer Victor

Not Attending: Jennifer Anukem, Rebekah Bambling, J. Patrick Card, Noah Dougherty, Sara Fatell, Joe Leinbach, John Marx, Allan Sampson, Anne Weis, and Ronald Zboray

1. General Discussion

Because a quorum was not present at the meeting, members present tabled discussion of agenda items. Associate Dean Schulte-Ladbeck said she would verify that the designated SGB members were still eligible and able to attend A&S-UC meetings.

One newer A&S-UC member expressed a feeling of being unqualified to judge fitness of a course for a department's curriculum. Associate Dean Schulte-Ladbeck offered to invite a departmental representative to speak to A&S-UC in the event that members desire more background information on a proposed course.

The same A&S-UC member asked whether A&S-UC could modify the course proposal form. Associate Dean Schulte-Ladbeck said that was something A&S-UC needed to discuss when a quorum was present.

Associate Dean Schulte-Ladbeck reminded A&S-UC that they had requested representatives from Mathematics to discuss the new course proposal for MATH 0290.

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, DECEMBER 1, 2005 - 8:30 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Alexander Orbach, David Pratt, Allan Sampson, Jennifer Victor, and Ronald Zboray;
Guests: Frank Beatrous and Juan Manfredi

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz, Noah Dougherty, Sara Fatell, Joe Leinbach, John Marx, and Anne Weis

1. Review of Meeting Agenda

A&S-UC discussed the BS in Actuarial Mathematics proposal and prepared questions to ask the representatives.

2. New Major, Minor, or Certificate Program Approval Discussion

BS in Actuarial Mathematics: No consensus. A&S-UC elected to present this proposal to A&S Council as preparation for a profession.

Minor in Mathematics: Approved.

3. New Course Approval Discussion

Approved

- MATH 0290 - Differential Equations: Conditional to adding the Academic Integrity and Disability statements to the syllabus.
- MATH 1120 - Actuarial Mathematics I
- MATH 1121 - Actuarial Mathematics II
- ASTRON 0086 - Observational Astronomy: Also granted a Natural Science requirement.
- ENGLIT 1740 - Irish Drama

4. Other Discussion

Approved Course Title Changes

- THEA 1102 - Fundamentals of the Stanislavski System
- THEA 1103 - Acting the 20th Century: Ibsen to Pinter
- THEA 1104 - Acting the 17th, 18th, and 19th Centuries
- THEA 1105 - Acting the Classics

Integrated Field Trips Abroad

Associate Dean Schulte-Ladbeck told A&S-UC that Dean Cooper elected to review the IFTA proposals.

Proposal to Modify the Italian Major

A&S-UC elected to invite French and Italian representatives to the December 13 meeting.

Arts and Sciences Undergraduate Council Meeting Minutes

TUESDAY, DECEMBER 13, 2005 - 1:30 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Daniel Berkowitz, J. Patrick Card, Alexander Orbach, David Pratt, Allan Sampson, Jennifer Victor, Anne Weis, and Ronald Zboray; *Guests:* Lina Insana, Dennis Looney, Beth Matway, and Philip Watts

Not Attending: Jennifer Anukem, Rebekah Bambling, Noah Dougherty, Sara Fatell, Joe Leinbach, and John Marx

1. Review of Meeting Agenda

Associate Dean Schulte-Ladbeck reviewed the meeting agenda, informed A&S-UC that representatives from the Department of French and Italian Languages and Literatures would discuss the new Italian Studies major proposal, and told A&S-UC that the CWB representative would discuss the PSY 0420 proposal to fulfill a Writing requirement. A&S-UC prepared some questions for the French and Italian representatives.

2. Modification to Existing Major

Approved: Italian Language and Literature

3. New Major Approval Discussion

Approved: Italian Studies

4. Review of Previously Submitted Proposals for CGS Major in Media and Professional Communication

Approved

- FILMST 0151 - Introduction to Web Design
- FILMST 0245 - Photoshop for Photographers

- FILMST 0410 - Advanced Digital Imaging
- FILMST 0610 - Digital Effects and Compositing

5. New Certificate Approval Discussion

Approved: Arts and Sciences Leadership certificate

6. Existing Courses to Fulfill a Requirement

Approved

- PSY 0420 - Psychology for Majors: Granted a Writing requirement pending department chair's approval.

7. Resubmission of New Course Proposal

Approved

- PS 1324 - U.S.-Latin American Relations

8. New Course Approval Discussion

Approved

- CHIN 0125 - Basic Chinese 1 Reading
- FR 0027 - The French Atlantic: Pending clarification of course credits and granted an Historical Change requirement.
- ENGWRT 1020 - Advanced Fiction

Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, FEBRUARY 8, 2006 - 2:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Noah Dougherty, John Marx, Alexander Orbach, David Pratt, Allan Sampson, Jennifer Victor, Anne Weis, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz, Sara Fatell, and Joe Leinbach

1. Review of Business from Previous Term Meetings

Associate Dean Schulte-Ladbeck reviewed the actions that A&S-UC remanded to A&S Council; all

actions were accepted. The Actuarial Mathematics was approved and sent to the Provost. Associate Dean Schulte-Ladbeck reminded A&S-UC that they requested more information on proposals for THEA 1485 and THEA 1490.

2. Existing Courses to Fulfill a Requirement

- JPNSE 0083 - Introduction to Japanese Literature: Granted a Literature requirement.
- JPNSE 1056 - Modern Japanese Literature and the West: Granted Regional, Non-Western, and Literature requirements.
- HPS 1620 - Philosophy of Biology: Granted a Philosophy requirement.
- ECON 1010 - American Economic History: Granted an Historical Change requirement.
- ECON 1500 - Intermediate International Trade: Granted Global and Non-Western requirements.
- ECON 1580 - Economic Growth and Public Health Demography: Granted a Non-Western requirement.
- ECON 1670 - Former Socialist Economies and Transition: Granted a Non-Western requirement.
- ECON 1710 - Proseminar in International Economics: Granted a Global requirement.

3. New Course Approval Discussion

Approved

- KOREAN 1060 - Language and Society in Korea
- CS 1653 - Applied Cryptography and Network Security

4. Motion to Change the Description of the General Education Requirement in the Natural Sciences

An A&S-UC member asked whether the current Natural Science GER language would remain in effect if the current motion was defeated; Associate Dean Schulte-Ladbeck said yes, it would remain in effect. A&S-UC did not support this motion.

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, FEBRUARY 16, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, John Marx, Alexander Orbach, David Pratt, Allan Sampson, Jennifer Victor, Anne Weis, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz, Noah Dougherty, Sara Fatell, and Joe Leinbach

1. Changes to a Major or Minor Discussion

Music minor: Approved, pending clarification of how Music plans to track the change.

Neuroscience major: Approved.

2. General Discussion

Capstone courses: Not all departments have a capstone course. Those that do may not restrict the course to seniors majoring in the discipline.

Replacement for A&S-UC member from Economics: A&S-UC agreed to ask the other nominee from Economics to take the resigned member's place.

Change a General Education Requirement description: Associate Dean Schulte-Ladbeck discussed with A&S-UC the procedure to change a GER description.

General Education Requirement form: Associate Dean Schulte-Ladbeck proposed that the following changes be made to the GER form: Add a place to identify which GERs the course already fulfills; ask for a letter of endorsement from the chair; and, add a place to justify the requested GER. A&S-UC agreed with these changes.

New Course Proposal form: Associate Dean Schulte-Ladbeck discussed with A&S-UC the need to standardize the New Course Proposal form and publicize its availability online. One A&S-UC member suggested making it available as part of the Teaching Community in the portal.

Evaluation Criteria for new courses: Evaluation criteria A&S-UC members consider when they review new course proposals include: the rationale for the course and how it fits into the curriculum; the intellectual integrity and/or merit of the course; the intellectual substance of the course; pedagogical clarity; articulating the goals of the course; and, more details that illustrate the thoughtfulness of the faculty and the richness of the course content.

**Arts and Sciences Undergraduate Council
Meeting Minutes**

THURSDAY, MARCH 30, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, John Marx, Alexander Orbach, David Pratt, Allan Sampson, Anne Weis, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz, Noah Dougherty, Sara Fatell, Joe Leinbach, and Jennifer Victor

1. Old Business

Response regarding ECON 0640 - Economic Development of the Middle East and North Africa Region, reviewed Feb. 8: Approved and granted Regional requirement.

Response regarding THEA 1485 - Directed Project/Stage Management and THEA 1490 - Stage Management, reviewed Dec. 1: Approved.

2. New Course Approval Discussion

Approved

- CS 0234 - Intermediate Web Design and Development

3. Standards for Undergraduate Courses Discussion

A&S-UC discussed evaluation criteria for new course proposals - Innovation, Timeliness, Integrity, Implementation, and Outcomes.

**Arts and Sciences Undergraduate Council
Meeting Minutes**

WEDNESDAY, APRIL 5, 2006 - 2:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, John Marx, Alexander Orbach, David Pratt, Allan Sampson, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz (resigned), Noah Dougherty, Sara Fatell, Joe Leinbach, Jennifer Victor, and Anne Weis

1. Existing Courses to Fulfill a Requirement

- ENGLIT 0399 - Narrative and Technology: Granted a Literature requirement.

2. Other Business

Natural Science General Education Requirement description: Approved pending inclusion of the missing departments and complete spelling of the department names in the comprehensive listing.

3. New Course Approval Discussion

Approved

- CHIN 0071 - Themes and Types in Modern Chinese Literature and Culture: Also granted Foreign Culture requirement.
- CHIN 0126 - Basic Chinese 2 Reading
- KOREAN 1001/0001 - First Year Korean 1
- KOREAN 1002/0002 - First Year Korean 2
- KOREAN 1003/0003 - Second Year Korean 1
- KOREAN 1004/0004 - Second Year Korean 2
- KOREAN 0075 - Introduction to Korean Cinema: Suggested title change to be in line with the course objectives.
- NROSCI 1036 - Neurobiology of Aging

**Arts and Sciences Undergraduate Council
Meeting Minutes**

THURSDAY, APRIL 13, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Alexander Orbach, David Pratt, Allan Sampson, Anne Weis, and Ronald Zboray

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz (resigned), Noah Dougherty, Sara Fatell, Joe Leinbach, John Marx, and Jennifer Victor

1. New Course Approval Discussion

Approved

- ENGLIT 0355 - Visual Literacy
- ENGWRT 1510 - Advanced Poetry: Approved pending clarification of the out-of-class time requirement.
- FP 0013 - Love and Romance in China: Approved pending clarification of the grading policy. Also granted Literature and Regional requirements.
- RELGST 0090 - Myth in the Ancient Near East: Also granted Regional and Non-Western requirements.

**Arts and Sciences Undergraduate Council
Meeting Minutes**

TUESDAY, APRIL 18, 2006 - 1:30 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Alexander Orbach, David Pratt, and Allan Sampson; *Guest:* Beth Matway

Not Attending: Jennifer Anukem, Rebekah Bambling, Daniel Berkowitz (resigned), Noah Dougherty, Sara Fatell, Joe Leinbach, John Marx, Jennifer Victor, Anne Weis, and Ronald Zboray

1. Changing Deadlines for Submission of Spring Term Proposals

Associate Dean Schulte-Ladbeck addressed the deadline for proposals for the spring term and proposed

moving the deadline from April 1 to March 1. One A&S-UC member opposed a March 1 deadline because faculty often use the week of spring break to write and finalize proposals. A second A&S-UC member suggested changing the deadline to March 15. A third A&S-UC member supported the March 15 deadline.

2. New Course Approval Discussion

Approved

- ENGLIT 0321 - Forms of Prose: Also approved for Literature and Writing requirements.
- SLOVAK 0890 - Slovak, Czech and Central European Film: Also approved for Regional, Historical Change, and Writing requirements.



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917 Cathedral of Learning

Pittsburgh, PA 15260

The University of Pittsburgh, as an educational institution and as an employer, values equality of opportunity, human dignity, and racial/ethnic and cultural diversity. Accordingly, the University prohibits and will not engage in discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or status as a disabled veteran or a veteran of the Vietnam era. Further, the University will continue to take affirmative steps to support and advance these values consistent with the University's mission. This policy applies to admissions, employment, and access to and treatment in University programs and activities. This is a commitment made by the University and is in accordance with federal, state, and/or local laws and regulations.

For information on University equal opportunity and affirmative action programs and complaint/grievance procedures, please contact the University of Pittsburgh, Office of Affirmative Action, William A. Savage, Assistant to the Chancellor and Director of Affirmative Action (and Title IX and 504/ADA Coordinator), 901 William Pitt Union, Pittsburgh, PA 15260; 412-648-7860.