

**Faculty Research Grants  
 2007 Winners**

The Faculty Grants Committee announces the winners of the 2007 Faculty Research Grants Competition. Individual grants were made in two categories:

**TYPE I. THIRD TERM RESEARCH STIPENDS**

Mark Anderson	English
Joshua Ellenbogen	History of Art and Architecture
Jessica Enoch	English
Hannah Johnson	English
Gonzalo Lamana	Hispanic Languages and Literatures
Emily McEwan-Fujita	Anthropology
Lucien Nouis	French and Italian Languages and Literatures
Rebecca Shumway	History
Jennifer Victor	Political Science

**TYPE II. RESEARCH EXPENSE GRANTS**

Kirsten Fudeman	French and Italian Languages and Literatures
Eric Donny	Psychology
Melanie Dreyer-Lude	Theatre Arts
Eric Moe	Music

**Arts and Sciences Council  
 Meeting Minutes**

WEDNESDAY, JANUARY 17, 2007 - 1:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Regina Schulte-Ladbeck; Professors Joseph Alter, Renate Blumenfeld-Kosinski, Jean Ferguson Carr, Kathleen DeWalt, Stuart Hastings, Scott Kiesling, Peter Koehler, Vladimir Padunov, Marla Ripoll, Jonathan Scott, Peter Siska, and Alan Sved; Ms. Brandi Neal

**Not Attending:** Senior Assistant Dean Michelle L. Amato and Ms. Marguerite Matthews

**1. Minutes of the Meeting Held on November 15, 2006**

Associate Dean Schulte-Ladbeck asked that the term “research” in her report be replaced with the phrase “service learning.” Peter Koehler moved to accept the minutes of the meeting held on November 15, 2006 as corrected. That motion was seconded by Kathleen DeWalt and carried unanimously.

**2. Dean’s Report**

- **Anna Quider**—a senior in Physics and Astronomy, History and Philosophy of Science, and Religious Studies—was **named a 2007 Marshall Scholar**. Designated a Marshall Center of Excellence, Pitt has produced nine Marshall Scholars, and last year Quider was named a Goldwater Scholar.
- **Daniel Armanios**—a fifth-year honors student in Political Science and Economics (also in

**Contents:**

Faculty Research Grants 2007 Winners .....	1
Arts and Sciences Council Meeting Minutes .....	1
Arts and Sciences Planning and Budgeting Committee Meeting Minutes .....	5
Arts and Sciences Graduate Council Meeting Minutes .....	7
Arts and Sciences Undergraduate Council Meeting Minutes .....	9

Mechanical Engineering)—was **named a 2007 Rhodes Scholar**. He has been the recipient of the 2004 Goldwater scholarship and 2005 Truman scholarship.

- **Kathleen Blee**—Professor of Sociology—was **named Distinguished Professor**, effective January 1, 2007.
- **Thomas Vandling**, major in Psychology and Philosophy, was **killed on New Year's Day after being deployed to Iraq last spring**.

### 3. Report from A&S Undergraduate Council

Associate Dean Schulte-Ladbeck reported that the Arts and Sciences Undergraduate Council had concluded its business for the fall term. She noted that A&S-UC approved 16 new courses, 22 course proposals for General Education Requirements, minor changes to the Japanese major, and the proposal that the Film Studies Certificate be replaced by a minor in Film Studies.

The A&S-UC voted on the recipient of the AMPCO prize at its November 16, 2006 meeting. The inaugural prize went to Senior Lecturer Daniel Romesberg, the Director of Undergraduate Studies in Sociology.

Associate Dean Schulte-Ladbeck reported to Council that A&S-UC met with the Chair of the College Writing Board at its December 13, 2006 meeting concerning courses to fill W requirements.

Arts and Sciences Undergraduate Council will meet once before the March 15, 2007 proposal deadline to discuss any issues that were not addressed in December.

Jean Ferguson Carr put forth a motion to accept the report from A&S-UC. That motion was seconded by Kathleen DeWalt and carried unanimously.

### 4. Report from A&S Graduate Council

Associate Dean Constable reported that there was a presentation on December 8, 2006 to Arts and Sciences Graduate Council on fellowship training for graduate students. The presentation covered programs that assist graduate students in the search for funding. She noted that some GSO students are being trained to present the programs to other graduate students at the Expo.

It was reported that Stephen Carr of the English Department has replaced Tony Walters as the Assistant Dean for Graduate Studies and Research.

Associate Dean Constable provided an update on the NRC evaluations of doctoral programs. The program questionnaires have been submitted to the Provost's Office, and faculty should have received the request from NRC to respond to the faculty questionnaires. The faculty questionnaires are due February 15, although faculty can continue to submit questionnaires until April 1.

Associate Dean Constable reported to Council that A&S-GC had reviewed a proposal from Africana Studies for a UCIS Graduate Certificate in African Studies submitted by Professor Joseph Adjaye, and explained in detail a number of questions that were raised by A&S-GC concerning the Certificate. A discussion ensued regarding concerns about the course offerings and the faculty list included in the appendices to the proposal.

Kathleen DeWalt made a motion to accept the report of A&S-GC and to endorse the UCIS proposal for the Graduate Certificate in African Studies with the understanding that Associate Dean Constable would continue conversations with Professor Adjaye and request additional information. This motion was seconded by Renate Blumenfeld-Kosinski and carried unanimously.

### 5. Natural Sciences Requirements

Dean Cooper presented Council with the latest version of the proposed wording from the Natural Sciences Chairs for the General Education Requirements (GER) for the Natural Sciences and reminded members of the discussion regarding the proposed change at the February 13, 2006 meeting. Discussion ensued concerning the origin of the proposal to change the wording of the requirements.

Dean Cooper asked Council to permit Vice Chair of Council, Senior Associate Dean Knapp, to take over chairing the meeting such that Dean Cooper could contribute to the conversation as a faculty member. Council assented, and Senior Associate Dean Knapp assumed the duties of Council Chair and opened the floor for discussion. A lively discussion ensued concerning the origin, purpose, and potential impact of the proposal to change the wording of the require-

ment. It emerged that the proposal originated in the view of the Natural Sciences Chairs that some of the courses currently approved as meeting the Natural Sciences General Education Requirements should not be on that list. There was a consensus that this problem should not be addressed by introducing an approval process unique to the Natural Sciences in which the Natural Sciences Chairs would assume a curricular role (currently discharged by A&S Undergraduate Council under the 2001 General Education reforms), but rather by revisiting that list. There was also concern that the proposed new language was not in as straightforward a style as that of the other General Education Requirements, a style intended to be accessible to all students. John Cooper pointed out that the School would be working on an assessment process for the General Education Requirements next academic year and that it would be appropriate to review which courses satisfy the Natural Sciences Requirements at that time. Finally, Council members voiced concern about changing the wording for the Natural Sciences Requirements and not changing the wording for the Requirements for the Social Sciences and Humanities.

Peter Koehler put forth a motion to table the proposal to change the wording of the Natural Sciences GER. Jean Ferguson Carr seconded that motion and it was carried unanimously.

Jonathan Scott put forth a motion expressing Council's concern that all GER should have rigorous expectations of students. That motion was carried unanimously.

#### 6. Associate Dean for Undergraduate Studies Search

Dean Cooper resumed his role as Chair of the meeting, and informed Council that Associate Dean Schulte-Ladbeck would step down as Associate Dean upon the completion of her term on August 31, 2007. He reported that he is moving forward with the usual process for identifying the next Associate Dean beginning with a memo to A&S Chairs and Program Directors announcing the pending vacancy. During the process Dean Cooper will talk to candidates, consult with the faculty and Associate Deans, and submit a nomination to Council.

Jean Ferguson Carr proposed a motion thanking Associate Dean Schulte-Ladbeck for her service. That motion was duly seconded and carried unanimously.

#### 7. Report on Date Selected for the Spring Full Faculty Meeting

Dean Cooper reported that the date for the spring full faculty meeting is February 21, 2007 and will be held at 1:00 p.m. in the Martin Room in Sennott Square.

#### 8. Other Business

With no further business the meeting was adjourned 2:08 p.m.

### Arts and Sciences Council Meeting Minutes

WEDNESDAY, MARCH 21, 2007 - 1:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Regina Schulte-Ladbeck; Professors Joseph Alter, Renate Blumenfeld-Kosinski, Kathleen DeWalt, Stuart Hastings, Scott Kiesling, Peter Koehler, Vladimir Padunov, Marla Ripoll, Jonathan Scott, Peter Siska, and Alan Sved; Ms. Brandi Neal

**Not Attending:** Senior Assistant Dean Michelle L. Amato, Professor Jean Ferguson Carr, and Ms. Marguerite Matthews

#### 1. Minutes of the Meeting Held on January 17, 2007

Associate Dean Constable asked that the words "although faculty can continue to submit questionnaires until April 1" be added to the last sentence of the third paragraph in section four. Professor Sved then moved to accept the minutes of the meeting held on January 17, 2007 as corrected. That motion was seconded by Associate Dean Constable and carried unanimously.

#### 2. Dean's Report

- **2007 Chancellor's Distinguished Teaching Awards were awarded to Professors Kathleen Blee** (Distinguished Professor of Sociology), **Jeremy Levy** (Professor of Physics and Astronomy), and **Philip Smith** (Associate Professor of English and the former Chair of the Department).

- **2007 Chancellor's Distinguished Research Awards** were awarded to **Professors Graham Hatfull** (Eberly Professor and Chair of Biological Sciences), **Alejandro de la Fuente** (Associate Professor of History), and **Jana Iverson** (Associate Professor of Psychology).
- **Daniel Romesberg**, Senior Lecturer and the Director of Undergraduate Studies in Sociology, has **won the inaugural 2007 Ampco-Pittsburgh Prize for Excellence in Advising**.
- **Bryan K. Hanks**, Assistant Professor in the Department of Anthropology, and **Carl D. Bodenschatz**, Senior Lecturer in the Department of Statistics, have been **named winners of the 2007 Tina and David Bellet Arts and Sciences Teaching Excellence Award**.

### 3. Report from A&S Undergraduate Council

Associate Dean Schulte-Ladbeck reported that the Arts and Sciences Undergraduate Council had met on February 22 to discuss old business and to review early proposal submissions for courses and General Education Requirements, which were not due until March 15. She noted that A&S-UC approved six new courses and nine new General Education Requirements.

Associate Dean Schulte-Ladbeck also informed the Committee that the A&S-UC had approved the renaming of the Women's Studies Certificate to the Women, Gender, and Sexuality Certificate.

A motion to accept the report from A&S-UC was put forth and carried unanimously.

### 4. Report from A&S Graduate Council

Associate Dean Constable reported to Council that A&S-GC had reviewed and approved a revised proposal from Africana Studies for a UCIS Graduate Certificate in African Studies with only one condition. She also noted that the Council is reviewing an application for a European Union Certificate. The A&S-GC is currently supporting the proposal pending three conditions can be met.

Associate Dean Constable provided an update on the Teaching Assistant/Teaching Fellow reviews being

carried on by the A&S-GC. Currently the Committee is moving ahead with the TA/TF reviews of three departments: the Department of History of Art and Architecture, the Department of Religious Studies, and the Department of Music. The reviews of the Department of History of Art and Architecture and the Department of Religious Studies have been completed and submitted, and the review of the Department of Music is in progress.

A motion to accept the report from A&S-GC was put forth and carried unanimously.

### 5. Electronic Communication with Students

Dean Cooper raised with Council the possibility that the School of Arts and Sciences could switch to e-mail as the formal means of communication with students, in line with the University's practice. A lively discussion ensued concerning the consequences of such a conversion.

The consensus among Committee members was that there was increased communication with students via e-mail and that it had become a primary means of correspondence. The Committee's initial concern was that sending important communication (i.e. suspension, expulsion, or other University action) via e-mail would not be as effective as sending it through regular mail. It was noted that the University already sends grade and financial e-mails to students' official Pitt e-mail addresses and no longer sends it to their permanent mailing address. There was also concern about the delivery of such e-mail, which could get filtered as spam mail or could be undeliverable should the student's inbox be full and might never reach the student. It was pointed out that students are informed that correspondence from the University will be coming via e-mail and that it is their responsibility to ensure that their e-mail is working properly in order to receive all University notifications. The final concern expressed was that of a paper trail for legal purposes, but it was noted that electronic paper trails have become acceptable in legal proceedings.

The consensus of the Committee was that more information and research was needed before a policy change could be adopted. There was a motion to table the discussion until the next meeting when more information had been collected. The motion was carried unanimously.

## 6. Adding Timelines to Academic Integrity Procedures (Associate Deans Schulte-Ladbeck and Constable)

Associate Dean Constable presented the proposed revisions to the Academic Integrity Code. She informed the Committee that the first would be an addition of a timeline for appeals of the decision of Assistant Deans where currently the guidelines were open ended. The second proposed addition was to add e-mail as an official form of communication to inform students of University sanctions. After discussion of the two proposed additions a motion was made by Peter Koehler to adopt the proposed timeline and to table the addition of e-mail until the information had been gathered for the previous section. The motion was seconded by Kathleen DeWalt and unanimously carried.

## 7. Other Business

With no further business the meeting was adjourned at 1:42 p.m.

### Arts and Sciences Planning and Budgeting Committee Meeting Minutes

FRIDAY, FEBRUARY 9, 2007 - 1:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable, W. Richard Howe, and Regina Schulte-Ladbeck; Senior Assistant Dean Michelle L. Amato; Assistant Dean Barbara L. Vattimo; Director of Communications Carol Mullen; Professors Jean Ferguson Carr, Barbara McCloskey, Alberta Sbragia, and Peter Siska; Ms. Patricia Cochran, Ms. Shelagh Patterson, and Ms. Judy Stern

**Not Attending:** Professors Daniel Berkowitz and Craig Wilcox; Ms. Kristen Flanagan, Ms. Traci Nelson, and Ms. Donna Yurko

### 1. Minutes of the Meeting Held on January 29, 2007

Dean Cooper presented the minutes of the meeting held on January 29, 2007. Judy Stern made a correction to the Dean's Report section to include the word *Teaching* to the 2007 Chancellor's Distinguished Awards so that a distinction could be made between these awards and any research awards that the School of Arts and Sciences might receive. Jean Ferguson Carr

put forth a motion to accept the minutes as corrected. The motion was seconded by Alberta Sbragia and accepted unanimously.

## 2. Dean's Report

- **Stephanie Lord**, a Master of Fine Arts student in the English Writing program, **won a Don and Gee Nicholl Fellowship in Screenwriting** from the Academy of Motion Picture Arts and Sciences. One of six winners from among 4,899 entries, she received the first installment of her \$30,000 prize for her script, *Palau Rain*.
- **2007 Chancellor's Distinguished Research Awards were awarded to Professors Graham Hatfull** (Eberly Family Professor and Chair of Biological Sciences), **Alejandro de la Fuente** (Associate Professor of History), and **Jana Iverson** (Associate Professor of Psychology).
- **Pitt alumnus Ron Nyswaner won "Best Adapted Screenplay"** from the National Board of Review for *The Painted Veil*, a new Warner Brothers movie starring Edward Norton which also won a Golden Globe.
- Dean Cooper also shared with the Committee the news that the proposal for a certificate in the Department of Africana Studies was going to the Provost's Office. He noted that since this certificate was both cost and revenue neutral that it did not require approval by the Arts and Sciences Planning and Budgeting Committee.

## 3. Planning Document

In continuing with the plan set forth for creating the FY 2008 Planning Document, the goals and action steps of completed sections of Strategic Priorities were presented for review by the Committee. For this meeting the Deans presented four draft sections, which included:

- a. Promoting Staff Excellence
- b. Graduate Programs (presented by Nicole Constable, Associate Dean for Graduate Studies)
- c. Undergraduate Programs (presented by Regina Schulte-Ladbeck, Associate Dean for Undergraduate Studies)
- d. Facilities Planning and Development

After general discussion and helpful suggestions for improvement of the specific strategic priorities presented, the Committee endorsed the drafts.

#### 4. Other Business

With no further business the meeting was adjourned at 2:12 p.m.

### Arts and Sciences Planning and Budgeting Committee Meeting Minutes

FRIDAY, FEBRUARY 23, 2007 - 10:00 A.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable and Regina Schulte-Ladbeck; Senior Assistant Dean Michelle L. Amato; Director of Communications Carol Mullen; Professors Daniel Berkowitz, Jean Ferguson Carr, and Barbara McCloskey; Ms. Patricia Cochran, Ms. Kristen Flanagan, Ms. Shelagh Patterson, and Ms. Judy Stern

**Not Attending:** Associate Dean W. Richard Howe, Assistant Dean Barbara L. Vattimo; Professors Alberta Sbragia, Peter Siska, and Craig Wilcox; Ms. Traci Nelson and Ms. Donna Yurko

#### 1. Minutes of the Meeting Held on February 9, 2007

Dean Cooper presented the minutes of the meeting held on February 9, 2007. Judy Stern suggested a correction to the first paragraph of the Planning Document section changing the word *had* to *presented* and the word *completed* to *draft* so that the second sentence would read, "For this meeting the Deans presented four draft sections, which included." Judy Stern then put forth a motion to accept the minutes as corrected. The motion was seconded and accepted unanimously.

#### 2. Dean's Report

- **Daniel Romesberg**, a Senior Lecturer and the Director of Undergraduate Studies in Sociology, has won the inaugural 2007 Ampco-Pittsburgh Prize for Excellence in Advising, worth \$5,000.

#### 3. FY 2008 Budget Responsibility Center Planning Information

Dean Cooper presented the FY 2008 Budget Responsibility Center Planning Information, a confidential budget document provided by the University of Pittsburgh Office of Financial Information. He informed the Committee that this document is to assist the School in the construction of the Planning Document. The Committee reviewed the document and Dean Cooper discussed its key points and answered questions posed by the Committee.

#### 4. Planning Document

Dean Cooper introduced five draft sections of the Planning Document for the Committee's review and noted that the information would be predominantly financial in nature. These sections included:

- a. Arts and Sciences FY 2006 Budget Actual and FY 2007 Budget Projection
- b. Arts and Sciences Budget Narrative
- c. College of General Studies FY 2006 Budget Actual and FY 2007 Budget Projection
- d. College of General Studies Budget Narrative
- e. Strategy for 2.5 percent Budget Reduction

Following questions from the Committee and general discussion of the documents presented, the Committee endorsed the drafts. It was also noted by Dean Cooper that the Deans intended to have additional sections of the document completed for the next meeting on February 28, 2007.

#### 5. Other Business

With no further business the meeting was adjourned at 10:43 a.m.

### Arts and Sciences Planning and Budgeting Committee Meeting Minutes

WEDNESDAY, FEBRUARY 28, 2007 - 12:30 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable and Regina Schulte-Ladbeck; Director of Communications Carol Mullen; Professors Jean Ferguson Carr, Barbara McCloskey, Alberta Sbragia, Peter Siska, and Craig Wilcox; Ms. Patricia Cochran, Ms. Judy Stern, and Ms. Donna Yurko

**Not Attending:** Associate Dean W. Richard Howe; Senior Assistant Dean Michelle L. Amato; Assistant Dean Barbara L. Vattimo; Professor Daniel Berkowitz; Ms. Kristen Flanagan, Ms. Traci Nelson, and Ms. Shelagh Patterson

### 1. Minutes of the Meeting Held on February 23, 2007

Dean Cooper presented the minutes of the meeting held on February 23, 2007. Judy Stern put forth a motion to accept the minutes. The motion was seconded by Nicole Constable and accepted unanimously by the Committee.

### 2. Dean's Report

- **Jeffrey Schwartz**, Professor of Anthropology, has been **elected President of the World Academy of Art and Science**. Professor Schwartz is the first person to be elected president; in the past, World Academy trustees have appointed the president.

### 3. Planning Document

#### a. Introduction and Retrospective

Dean Cooper presented the draft of the Introduction and Retrospective section for the Committee's review. He noted that this section would focus on providing a summary of the progress that the School of Arts and Sciences has made since the FY 2004 Planning Document.

#### b. Assessment

Dean Cooper shared with the Committee a copy of the *Assessing Student Learning Outcomes in Arts and Sciences Majors* memo sent to all department chairs on February 23, 2007.

Following questions from the Committee and general discussion of the documents presented, the Committee endorsed the progress made on the draft. Dean Cooper noted that the Deans intended to have a completed version of the FY 2007 Planning Document for review by the next meeting on March 14, 2007.

### 4. Other Business

With no further business the meeting was adjourned at 1:31 p.m.

## Arts and Sciences Graduate Council Meeting Minutes

WEDNESDAY, MARCH 21, 2007

**In Attendance:** Stephen Carr, Toby Chapman, Nicole Constable, Alejandro de la Fuente, Marcela Esqueda, Amanda Garner, Balazs Gyenis, Kristin Harnett, Ann Sutherland Harris, Paula Kane, Hille Paakkunainen, and William Saunders

**Not Attending:** Leonard Plotnicov

1. The A&S Graduate Council accepted and unanimously approved the February 21, 2007 meeting minutes.

### 2. Update on TA/TF Department Reviews

**History of Art and Architecture TA Report.** Council reviewed the HAA final report along with a copy of the letter requesting a response from the Chair, Kirk Savage, before the next Council meeting.

**Religious Studies TA Report.** The council reviewed and approved the revised version of the report which will be submitted to the Department of Religious Studies with a request for a response before the Council's next meeting.

**Music.** The Music subcommittee met last Friday (March 16) and will give the Council a draft of report before the next Council meeting.

3. **Update on EU Proposal.** The Council reviewed the e-mail responses to their previous inquiries and raised some additional questions about the proposal. A) The Council agreed that "core courses" should be taught at least once every other year. B) Students should be permitted to fulfill the language requirement with any EU language, not only those listed which are offered at Pitt. C) Council members thought that the proposal would be strengthened by further elaboration of the value of an EU certificate and of the differences between this certificate and those in East and West European Studies.

A motion to accept the proposal (requesting that A & B be addressed) was declared, seconded, and unanimously approved by Council.

4. **Update Name Change in MA and Doctoral Certificates in Women's Studies.** A&S Council approved the name change for the two certificates, formerly Doctoral and Master's Certificates in Women's Studies, now Doctoral and Master's Certificates in the Study of Women, Gender, and Sexuality.

The African Studies Graduate Certificate was reviewed by UCGS and was approved pending one minor clarification.

5. **Dean's Announcements**

- a. Associate Dean Constable discussed the importance of receiving information on graduate student and postdoctoral fellow placements each year, and the difficulty in receiving such information regularly and consistently from departments. A Council member made a motion to require this as part of the Chair's end of the year report to the Dean. The motion was seconded and unanimously approved.
- b. The NRC faculty questionnaire deadline for those who would like to be considered as raters has passed, but faculty members have until April 1 to complete it. The University of Pittsburgh had a very high faculty response rate of 89 percent. The NRC student questionnaires have not gone out yet. The NRC review is intended to assist prospective students in making decisions regarding doctoral programs and for the purpose of institutional and program benchmarking.
- c. Grad Expo had four times the student participants than last year. Next year's goal is to encourage more faculty members to attend.

6. **New Business.** There was no new business so the meeting was adjourned.

**Arts and Sciences Graduate Council  
Meeting Minutes**

WEDNESDAY, APRIL 18, 2007

**In Attendance:** Stephen Carr, Toby Chapman, Nicole Constable, Alejandro de la Fuente, Marcela Esqueda, Balazs Gyenis, Kristin Harnett, Ann Sutherland Harris, Leonard Plotnicov, and William Saunders

**Not Attending:** Amanda Garner, Paula Kane, and Hille Paakkunainen

- 1. The A&S Graduate Council accepted and unanimously approved the March 21, 2007 meeting minutes.
- 2. **Update on TA/TF Department Reviews.** The Council reviewed the letters from the Departments of History of Art and Architecture and Religious Studies regarding the A&S Graduate Council's subcommittee report on TA/TF Training, Evaluation, and Supervision and was satisfied with the departments' responses to the suggestions in the reports.

The Council also reviewed and made additional suggestions to the TA/TF Music Report and agreed that Associate Dean Constable would submit the edited report with a cover letter asking for a response that would then be forwarded to the Council members once received. The Council also made another suggestion that would be forwarded under a separate cover since they did not fall under TA/TF teaching, evaluating, and supervision.

- 3. **Update on EU Proposal.** The concerns of A&S Graduate Council's suggestions regarding core course offerings, language requirements, and the need for an EU certificate were satisfactorily addressed. Graduate Council's approval was passed on to Dean Cooper who will submit a letter of support on behalf of Arts and Sciences.
- 4. **Discussion of Graduate Student Professional Development Activities.** Over the next year, Associate Dean Constable will gather information from departments regarding their graduate student professional development activities. Although the Survival Skills and Ethics Program addresses some of these issues, especially for students in the natural sciences and medical related fields, few of their activities are directed specifically towards the humanities and social sciences. It is hoped that this overall review will give the A&S Graduate Studies Office an idea of what has been successful and can be incorporated into other departments' activities, i.e. workshop on pedagogy, publishing, graduate student conferences, grant writing, funding opportunities, job market preparation, etc. The overall purpose is to learn what is being done at the departmental level and what additional activities might be supported at or above the department level.



## 5. Dean's Announcements

- a. GRE: The new GRE test for the fall has been cancelled due to widespread concerns regarding logistics of administering the exam.
- b. The A&S Graduate Studies Office has taken a more aggressive approach in recruiting K. Leroy Irvis fellows. Its efforts this year were rewarded with attracting 13 out of the 16 offers made. The goal is to continue to attract strong diverse students and give more attractive funding packages.
- c. Graduate Student Insurance: Assistant Dean Stephen Carr informed the Council that the University was in the process of negotiating terms hoping to keep premium increases as low as possible. Things that are being considered include slight increases in co-pays for some services. The question of preexisting conditions was raised. It was recommended that no reductions were being considered in the mental health area.
- d. Associate Dean Constable thanked and expressed her appreciation to those members of the Council who have served their two-year term.

6. **New Business.** There was no new business so the meeting was adjourned.

### Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, FEBRUARY 22, 2007 - 10:00 A.M.

**In Attendance:** Associate Dean Regina Schulte-Ladbeck (Chair), David Pratt, James Priestas, Francesca Savoia, Jennifer Victor, Lindsay Webb, Ann Weis, and Ronald Zboray

**Not Attending:** J. Patrick Card, Bethany Eroh, Christian Gerlach, Monica Herr, Shauna Mehlbaum, and Chandralekha Singh

#### 1. Announcements

After making introductions for the benefit of the new members of the Arts and Sciences Undergraduate Council, Associate Dean Schulte-Ladbeck made several announcements:

- The Arts and Sciences Teaching Excellence lecture, with speaker Carl Weiman, will take place in Alumni Hall on Wednesday, March 14; she requested that A&S-UC members inform their peers about the lecture.
- Arts and Sciences Council tabled the General Education Requirements description for the Natural Sciences because of upcoming assessment reviews.
- The final details surrounding the HIST 0606 Maritime History and the Great Lakes course (A&S-UC approved on December 13, 2006) were resolved; the course will be added to the curriculum.
- The School of Arts and Sciences has a new main Web site, including a new location for course proposal forms. Associate Dean Schulte-Ladbeck told A&S-UC members where to locate the forms.
- Several A&S-UC members addressed ancillary issues to the associate dean, who suggested courses of action appropriate to each issue.

#### 2. Minutes

Minutes from the meetings on November 8, November 29, December 7, and December 13, 2006 were approved.

#### 3. Old Business

##### Approved Courses

- HIST 0606 - Maritime History and the Great Lakes: Also approved for SOC requirement.
- PHYS 0520 - Modern Physics Measurements
- PHYS 1310 - Undergraduate Seminar 1
- PHYS 1311 - Undergraduate Seminar 2

##### Other Discussion

Guidelines for Supporting the Involvement of Arts and Sciences Undergraduates in Service Learning

#### 4. New Business

##### Approved Courses

- HIST 1157 - UHC Geography and Empire: Islands and Nationhood in Early Modern British Writing: Also approved for LIT, PHIL, HIT, and REG requirements.
- HIST 1159 - Great South Sea: Britain and the Pacific: Also approved for REG, COM, Non-Western, and HIST requirements.

##### Other Discussion

Undergraduate Certificate in the Study of Women, Gender, and Sexuality (formerly titled Certificate in Women's Studies)

#### Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, MARCH 22, 2007 - 10:00 A.M.

**In Attendance:** Associate Dean Regina Schulte-Ladbeck (Chair), Bethany Eroh, Christian Gerlach, David Pratt, Jennifer Victor, Ann Weis, and Ronald Zboray

**Not Attending:** J. Patrick Card, Monica Herr, Shauna Mehlbaum, James Priestas, Francesca Savoia, Chandralekha Singh, and Lindsay Webb

##### 1. Announcements

Associate Dean Schulte-Ladbeck announced this year's winners of the Tina and David Bellet Arts and Sciences Teaching Excellence Awards - Bryan Hanks (Anthropology) and Carl Bodenschatz (Statistics)

##### 2. Minutes

Minutes from the meeting on February 22, 2007 were approved.

##### 3. Old Business

##### Approved Courses

- HIST 1720 - West Africa in the Era of the Slave Trade: Also approved for HIST, REG, and Non-Western requirements.

#### 4. New Business

##### Approved Courses

- AFRCNA 1655 - African Cinemas/Screen Griots: Also approved for ARTS and Non-Western requirements.
- GER 1053 - Major Cultural Periods II: Also approved for LIT requirement.
- ITAL 0055 - Italian Conversation and Culture: Also approved for REG requirement.

##### Existing Courses to Add General Education Requirements

- ENG 0330/0331 - Great Books: Approved for Seminar in Composition and LIT requirements.

#### Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, MARCH 29, 2007 - 10:00 A.M.

**In Attendance:** Associate Dean Regina Schulte-Ladbeck (Chair), Christian Gerlach, David Pratt, Francesca Savoia, Jennifer Victor, Lindsay Webb, Ann Weis, and Ronald Zboray

**Not Attending:** J. Patrick Card, Bethany Eroh, Monica Herr, Shauna Mehlbaum, James Priestas, and Chandralekha Singh

##### 1. Minutes

Minutes from the meeting on March 22, 2007 were approved.

##### 2. New Business

##### Existing Courses to Add General Education Requirements

- RELGST 1540 - Saints East and West: Approved for COM and Non-Western requirements.

##### Approved Courses

- ANTH 1725/AFRCNA 1725 - Community and Health Issues in East Africa: Also approved for COM and Non-Western requirements.

- BIOSC 0191 - Introduction to the Biological World 2
- BIOSC 1545 - The Mathematics of Biological Systems
- ENGCMP 0520 - Integrating Writing and Design
- ENGLIT 1615 - The War Film: Also approved for Second Course requirement.
- HAA 1656 - Issues of Authority in Japanese Art and Architecture: Also approved for REG and Non-Western requirements.
- LING 1724 - The Deaf & Society
- SLAVIC 0550 - Literary Masochism: Also approved for LIT requirement.

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

THURSDAY, APRIL 5, 2007 - 10:00 A.M.

**In Attendance:** Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, David Pratt, and Jennifer Victor

**Not Attending:** Bethany Eroh, Christian Gerlach, Monica Herr, Shauna Mehlbaum, James Priestas, Francesca Savoia, Chandralekha Singh, Lindsay Webb, Ann Weis, and Ronald Zboray

### 1. Determination of Quorum

Associate Dean Schulte-Ladbeck made general announcements about the Communication Across the Curriculum reunion and the latest Goldwater scholar, Stanley Steers. The associate dean addressed A&S-UC faculty members present to determine whether a quorum existed, and members present agreed that quorum did not exist. The meeting was adjourned and scheduled business was carried over to the next scheduled meeting.



## University of Pittsburgh

*School of Arts and Sciences*

*Office of the Dean*

*917 Cathedral of Learning*

*Pittsburgh, PA 15260*

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