

**Faculty Research Grants  
 2009 Winners**

The Faculty Grants Committee announces the winners of the 2009 Faculty Research Grants Competition. Individual grants were made in two categories:

**TYPE I. THIRD TERM RESEARCH STIPENDS**

Clark Chilson	Religious Studies
Melanie Hughes	Sociology
Gonzalo Lamana	Hispanic Languages and Literatures
Lester Olson	Communication
Todd Reeser	French and Italian Languages and Literatures
Irina Reyn	English
Gayle Rogers	English
Francesca Savoia	French and Italian Languages and Literatures

**TYPE II. RESEARCH EXPENSE GRANTS**

Kirsten Fudeman	French and Italian Languages and Literatures
Gabriella Lukacs	Anthropology
Anna Nisnevich	Music
Kathryn Roecklein	Psychology
Adam Shear	Religious Studies

**Arts and Sciences Council  
 Meeting Minutes**

TUESDAY, MARCH 24, 2009 - 3:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Juan J. Manfredi; Professors Jonathan Arac, Renate Blumenfeld-Kosinski, Kathleen DeWalt, Linda Jen-Jacobson, Peter Karsten, Ronald Linden, Diane Litman, and Daniel Shaw; Mr. Grant Williams

**Not Attending:** Senior Assistant Dean Michelle L. Amato; Professors William Chase, Stuart Hastings, and Eric Moe

**1. Minutes of the Arts and Sciences Council Meeting Held on February 13, 2009**

Dean Cooper presented the minutes of the meeting held on February 13, 2009. Professor Jonathan Arac moved that the minutes be accepted as amended. Professor Daniel Shaw seconded the motion and it was carried unanimously.

**2. Dean's Report**

- **Adam Shear**, assistant professor, Department of Religious Studies, received the National Jewish Book Award in Scholarship for his book *The Kuzari and the Shaping of Jewish Identity, 1167-1900*.
- **Gretchen Bender**, lecturer, Department of History of Art and Architecture, received a 2009 Tina & David Bellet Teaching Excellence Award.
- **Joseph Grabowski**, associate professor, Department of Chemistry, received a 2009 Tina & David Bellet Teaching Excellence Award.

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- **Susan Campbell**, professor, Department of Psychology, received a 2009 Provost's Award for Excellence in Mentoring.
- **Dennis Curran**, Distinguished Service Professor of Chemistry and Bayer Professor, received a 2009 Provost's Award for Excellence in Mentoring.
- **Bell Yung**, professor, Department of Music, received a 2009 Provost's Award for Excellence in Mentoring.

### 3. Report from Arts and Sciences Undergraduate Council

Associate Dean Manfredi reported that Undergraduate Council met on March 3, 2009 and March 23, 2009. On March 3, 2009 Undergraduate Council discussed assessment matrices, the Academic Integrity Policy, and the Final Exam Policy. On March 23, 2009 Undergraduate Council approved a writing requirement for a Theatre Arts course and voted to approve a modification to the Theatre Arts major. They discussed the assessment of the Foreign Language General Education Requirement. Undergraduate Council would like to have an external test to assess independently student proficiency, and will solicit input from the departments as to which test would be the most effective. They also discussed five courses that fulfill the Literature General Education Requirement. Four of these courses are English Literature courses and the fifth is Indo-European Folktales, which is offered through the Department of Germanic Languages and Literatures. Undergraduate Council will request that the Department of Germanic Languages and Literatures work with the Department of English to formulate a combined matrix for these five courses.

Professor Peter Karsten made a motion to accept the report. Professor Kathleen DeWalt seconded the motion and it was carried unanimously.

### 4. Report from Arts and Sciences Graduate Council

Associate Dean Constable reported that Graduate Council met on February 27, 2009. They discussed TA/TF reviews in the Department of Germanic Languages and Literatures and subsequently sent a report. They discussed the status of assessment reviews, and sent memos to departments with their input. Graduate Council also discussed the Academic Integrity Policy.

The report was accepted unanimously.

### 5. Recommendation from Undergraduate Council and Graduate Council with Regard to Proposed Revision of the Arts and Sciences Academic Integrity Policy

Associate Dean Constable informed Council that she presented to Graduate Council a proposed revision of the Academic Integrity Policy regarding multiple submissions of a paper or project for multiple courses.

Graduate Council approved the following revision:

- *Submits the same or a similar paper or project to fulfill the requirements of more than one course without prior permission from the instructor or instructors.*

Associate Dean Manfredi presented this to Undergraduate Council, and they modified it as follows:

- *Submits the same paper or project to fulfill the requirements of more than one course.*
- *Submits a revised or expanded paper or project to fulfill the requirements of more than one course without prior permission from the instructor or instructors.*

Associate Dean Constable sent these changes to the Office of General Counsel, and they determined it had no legal implications.

After discussing this issue at length, Professor Linda Jen-Jacobson made a motion to approve the revision approved by Graduate Council. Professor Jonathan Arac seconded the motion and it was carried unanimously.

### 6. Recommendation from Undergraduate Council with Regards to Proposed Final Examination Conflict Policy

Associate Dean Manfredi presented a recommendation from Undergraduate Council regarding a proposed Final Examination Conflict Policy. This proposed policy was presented to the Provost Advisory Committee for Undergraduate Programs (PACUP) by the Student Government Board, and Vice Provost Patricia Beeson requested that Undergraduate Council provide her with comments. Undergraduate Council proposed an addition to the final sentence of the policy to read as follows (added text underlined):

- *To qualify for this accommodation, the student must provide evidence that they have three or more final examinations and have contacted all instructors seven days before the end of the monitored withdrawal period.*

Associate Dean Manfredi presented this change to Council for comments. Council discussed this proposed policy at length, and provided Associate Dean Manfredi with comments for his response to Vice Provost Beeson.

## 7. Other Business

Dean Cooper informed Council that the Arts and Sciences Planning and Budgeting Committee had worked with the Deans to produce the FY 2010 Strategic Plan, and provided each member of Council with a copy.

Professor Peter Karsten inquired after the status of the NRC data, and Associate Dean Constable noted that there was no information on an expected date.

With no other business the meeting was adjourned at 4 p.m.

### Arts and Sciences Graduate Council Meeting Minutes

FRIDAY, FEBRUARY 27, 2009

**In Attendance:** Andreas Blume, Stephen Carr, Julien Comte, Nicole Constable, Lucy Fischer, Kristen Flanagan, Carleton Gholz, and Scott Morgenstern

**Not Attending:** Susan Kalisz, Paula Kane, Marguerite Matthews, Linda Rinaman, and Michael Tamir

1. January 23, 2009 meeting minutes were corrected, accepted, and unanimously approved by Council.
2. **TA/TF Department Reviews Update.** The German subcommittee submitted a draft of its TA training report. Council received a copy of the report and was asked to review and comment. Several minor suggestions were offered for clarity. Associate Dean Constable will construct a cover memo asking the chair to share the report with his faculty and students and prepare a response in a timely manner.

3. **Assessments of Graduate Majors and Certificates Update.** Everyone turned in their assessments. Associate Dean Constable thanked everyone for their comments. Council was informed and sent a copy of just the memo that she sent to departments with a summarization of suggestions. Associate Dean Constable suggested that maybe the departments could set up a committee to periodically review and update these assessments and to make sure that they are meeting the goals of the department. Also, it was thought that while things such as placement may be affected by the economy, publishing should not. Also, considering the economy, the University might want to think about preparing its students for non-traditional jobs.

Observing these assessments objectively and meeting their goals should tell us how well a program is doing with the department reexamining this process every few years. Faculty collectively should decide what goals they want their program to achieve and how their program specifically achieves these objectives.

4. **Academic Integrity Graduate Insert.** Council considered the wording regarding an insertion into the undergraduate section which also needs to be addressed in the graduate student section: *“A student may not submit a paper or project to fulfill the requirements of more than one course, except by prior permission from both instructors. It may be possible for a student to substantially revise a paper or project from one course to fulfill the requirements in a subsequent course. However, the student must first receive permission from the instructor who would receive the revision.”*

The Council decided that the wording for graduate students should read: *“Submits the same or similar paper or project to fulfill the requirements of more than one course without prior permission from the instructor or instructors.”* This statement should be placed in the Student Conduct and Student Obligation section.

5. **Dean’s Announcements.** NRC Update: No new dates have been given, but mid-February is out.
6. **New Business.** There was no new business. Meeting was adjourned.

**Arts and Sciences Graduate Council  
Meeting Minutes**

FRIDAY, MARCH 27, 2009

**In Attendance:** Andreas Blume, Stephen Carr, Nicole Constable, Lucy Fischer, Kristen Flanagan, Carleton Gholz, Paula Kane, Marguerite Matthews, Scott Morgenstern, Linda Rinaman, and Michael Tamir

**Not Attending:** Julien Comte and Susan Kalisz

1. February 27, 2009 meeting minutes were accepted and unanimously approved by Council.
2. **Proposal of PhD in Computational Modeling and Simulation.** Professor Kenneth Jordan was present to answer a variety of questions from Council and to discuss the overall significance of the proposed new PhD program.

Ten council members with one abstention agreed to recommend approval of the proposal and that it be forwarded to the Arts and Sciences Council. Associate Dean Constable will forward the list of the recommended changes to Professor Jordan. Recommended minor revisions will be considered before the proposal is forwarded to A&S Council.

3. **TA/TF Department Reviews.** Council reviewed the committee's report on the Department of Geology and Planetary Science with the recommendation that it be sent to the department with a cover letter from Associate Dean Constable.

Council expects the German department to respond to its report no later than April 17.

4. **Update of Assessments of Graduate Majors and Certificates.** All suggestions have been sent to departments requesting their feedback in May.
5. **Dean's Announcements**
  - Academic Integrity insert with A&S Graduate Council's wording will be sent forward to the next level of review.
6. **New Business.** A council member raised the issue of minimum enrollment levels for graduate seminars. This was discussed briefly. Meeting was adjourned.

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

WEDNESDAY, FEBRUARY 4, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Sourav Bhattacharya, Bryan Hanks, Neepa Majumdar, Susan Sesack, and Janyce Wiebe

**Not Attending:** Laurence Glasco, Stephen Hildebrand, Katherine Marchetti, Sarah Miess, Sony Rane, Francesca Savoia, Chandralekha Singh, Oscar Swan, and Aster Teclay

**1. Minutes**

Minutes from the meeting on January 14, 2009 were approved.

**2. New Business**

**Assessment Update**

Books containing assessment matrices for the majors and certificates were distributed to A&S-UC members. General Education Requirement assessment is underway, with the College Writing Board assisting with the assessment of the writing (W) requirement. The matter of the eligibility of target-language courses (i.e. upper-level courses in foreign languages, wherein students write extensively in the target language) for the W requirement was discussed; A&S-UC determined that as long as the courses conform to the W-course guidelines, they should be eligible to fulfill the W requirement.

**Academic Integrity Policy Update**

A&S-UC reviewed a supplement to the existing Academic Integrity Policy to govern submission of one paper or project in two or more courses. The supplement was drafted and has been in use by the Department of English. After some modification of the original statement, A&S-UC elected to update the Academic Integrity Policy as follows. *A student may not submit a paper or project to fulfill the requirements of more than one course. It may be possible for a student to substantially revise a paper or project from one course to fulfill the requirements in a subsequent course. However, the student must first receive permission from the instructor who would receive the revision.*

## Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, MARCH 2, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Laurence Glasco, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, Janyce Wiebe, Stephen Hildebrand, Sarah Miess

**Not Attending:** Sourav Bhattacharya, Bryan Hanks, Neepa Majumdar, Katherine Marchetti, Sony Rane, Aster Teclay

### 1. Minutes

Minutes from the meeting on February 4, 2009 were approved.

### 2. New Business

#### General Announcement

A&S-UC officially congratulated Katherine M. MacCord on being named a Gates Cambridge Scholar for her exceptional ability and outstanding academic achievement.

#### Academic Integrity Policy Update

A&S-UC voted to add the two statements that follow.

- *Submits the same paper or project to fulfill the requirements of more than one course.*
- *Submits a revised or substantially revised paper or project to fulfill the requirements of more than one course without prior permission from the instructor or instructors.*

#### Final Exam Conflict Policy

A&S-UC determined that the final sentence of the policy should be amended to read as follows.

- *To qualify for this accommodation, the student must provide evidence that they have three or more final examinations and have contacted all instructors by X days before with end of the monitored withdrawal period.*

## Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, MARCH 23, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Laurence Glasco, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, and Janyce Wiebe

**Not Attending:** Sourav Bhattacharya, Bryan Hanks, Stephen Hildebrand, Neepa Majumdar, Katherine Marchetti, Sarah Miess, Sony Rane, and Aster Teclay

### 1. Minutes

Minutes from the meeting on March 2, 2009 were approved with one typographical correction and one modification to the final exam policy update. The final sentence of that policy should read: *To qualify for this accommodation, the student must provide evidence that they have three or more final examinations and have contacted all instructors seven days before the end of the monitored withdrawal period.*

### 2. New Business

#### Existing Course to Fulfill a General Education Requirement

- THEA 1903 Seminar in Theatre Arts: Approved to fulfill the W requirement.

#### Recommendations for General Education Requirement Assessment

- Foreign Language (FL): Use an independent assessment tool such as the UPOLAI or ACTFL test on a random sampling of students in foreign second term (0002 or equivalent) language courses to determine the students' comprehension and oral production capabilities.
- Literature (LIT): Develop a committee within each department to review the goals of General Education and whether the approved courses within that department achieve the goals. Trust departments to consider and, where practical, implement committees' recommendations; departments will illustrate their changes in subsequent assessments of the General Education Requirements.

#### Approved Modifications to Majors

- Theatre Arts

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

WEDNESDAY, APRIL 1, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Sourav Bhattacharya, Stephen Hildebrand, Susan Sesack, Chandralekha Singh, Aster Teclay, and Janyce Wiebe

**Not Attending:** Laurence Glasco, Bryan Hanks, Neepa Majumdar, Katherine Marchetti, Sarah Miess, Sony Rane, Francesca Savoia, and Oscar Swan

**1. Minutes**

Minutes from the meeting on March 23, 2009 were approved with a modification to add approval of the Theatre Arts major revision.

**2. New Business**

**Approved Courses**

- COMMRC 1611 Communication Ethics: Also approved to fulfill the W requirement.
- MUSIC 1262 Critical Listening and Music Criticism: Also approved to fulfill the Arts and W requirements.
- RELGST 1557 Buddhist Lives: Also approved to fulfill the W requirement.
- ENGCOMP 1111 Professional Writing in Global Contexts: Also approved to fulfill the W requirement.

**Existing Course to Fulfill a General Education Requirement**

- SOC 1114 Qualitative Research Methods: Approved to fulfill the W requirement.

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

TUESDAY, APRIL 7, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Sourav Bhattacharya, Stephen Hildebrand, Neepa Majumdar, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, and Janyce Wiebe

**Not Attending:** Laurence Glasco, Bryan Hanks, Katherine Marchetti, Sarah Miess, Sony Rane, and Aster Teclay

**1. Minutes**

Minutes from the meeting on April 1, 2009 were approved.

**2. New Business**

**Revisions to Existing Majors**

- Psychology major
- Writing major
- Actuarial Mathematics major

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

MONDAY, APRIL 13, 2009 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Bryan Hanks, Stephen Hildebrand, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, and Aster Teclay

**Not Attending:** Sourav Bhattacharya, Laurence Glasco, Neepa Majumdar, Katherine Marchetti, Sarah Miess, Sony Rane, and Janyce Wiebe

**1. Minutes**

Minutes from the meeting on April 7, 2009 were approved.

**2. New Business**

**New Courses**

- SOC 1500 – Capstone Research Practicum for Majors
- HIST 1777 – Catholicism and Global Modernity
- HIST 1705 – Major Works in World History
- HIST 1715 – Empires in the Modern World
- CS 1635 – Interface Design Methodology