

**Arts and Sciences Council
 Meeting Minutes**

WEDNESDAY, NOVEMBER 15, 2006 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Regina Schulte-Ladbeck; Senior Assistant Dean Michelle L. Amato; Professors Joseph Alter, Renate Blumenfeld-Kosinski, Jean Ferguson Carr, Kathleen DeWalt, Peter Koehler, Jonathan Scott, and Alan Sved; Ms. Brandi Neal

Not Attending: Professors Stuart Hastings, Scott Kiesling, Vladimir Padunov, Marla Ripoll, and Peter Siska; Ms. Marguerite Matthews

1. Minutes of the A&S Council Meeting Held on October 13, 2006

Dean Cooper presented the minutes of the meeting held on October 13, 2006. Alan Sved put forth a motion to accept the minutes. This motion was seconded by Jean Ferguson Carr and carried unanimously.

2. Dean's Report

- **Kenneth Jordan**, Professor of Chemistry, was recently elected as a **Fellow of the American Association for the Advancement of Science**.
- Dean Cooper reported that the state of the School is good. He noted that the University and the School are currently developing procedures for assessment, and that establishing a culture of assessment is an important step in ensuring that we continue to meet the Middle States Standards for Accreditation. There will be a University

mandate for Schools to present a plan for assessment as part of their planning documents in March. In preparation for this, Dean Cooper reported that a letter was sent to Chairs in May requesting information on outcomes assessment. The responses received have put the School in good shape to respond to this request. Dean Cooper noted that the next step is to respond to the information provided by Chairs.

3. Report from A&S Undergraduate Council

Associate Dean Schulte-Ladbeck reported that the proposal deadline was November 1, and explained that some proposals would be arriving after that deadline. The A&S-UC received proposals for new minors in Film, Chinese, and Korean, and new courses. Associate Dean Schulte-Ladbeck reported that there would be minor revisions to the majors in Actuarial Mathematics and Chinese. She also provided an overview of the business that the Arts and Sciences Undergraduate Council would be conducting, including discussions about 12 new courses and the academic guidelines for involving undergraduates in service learning. Associate Dean Schulte-Ladbeck reported that there is a good slate of nominees for the AMPCO prize and that the A&S-UC would be voting at one of its upcoming meetings.

Council unanimously accepted the report from the A&S Undergraduate Council.

4. Report from A&S Graduate Council

Associate Dean Constable reported that the Arts and Sciences Graduate Council met and established which departments would have reviews of TA/TF training and orientation. The three departments are History of Art and Architecture, Music, and Religious Studies.

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Associate Dean Constable commented that these reviews provide a good opportunity to hear from both faculty and students.

Associate Dean Constable provided an update on the NRC evaluations. She noted that the first set of faculty questionnaires has been submitted and that from this submission the NRC will generate a list of faculty who will be sent another set of questionnaires. These faculty members will receive electronic passwords in the mail. These questionnaires will be due January 15. The internal deadline for the program questionnaires is in early December.

Council unanimously accepted the report from the A&S-GC.

5. Report on Election of the Nominating Committee

Dean Cooper reported the results from the mail ballot for the election of the Arts and Sciences Nominating Committee. He noted that 186 votes were registered and that the following individuals were elected:

Humanities

- Kathleen George (Theatre Arts)
- Paula Kane (Religious Studies)

Natural Sciences

- Carol Colby (Neuroscience)
- Paula Grabowski (Biological Sciences)

Social Sciences

- Gene Gruver (Economics)
- Wen-Fang Tang (Political Science)

6. Report on Arts and Sciences Faculty Grants Committee Election

Dean Cooper reported that the following individuals were elected by Arts and Sciences Council to the Faculty Grants Committee:

Humanities

- Randall Halle (Germanic Languages & Literatures)

Natural Sciences

- Thomas Anderson (Geology and Planetary Science)
- Stephen Tonsor (Biological Sciences)

7. Review of Arts and Sciences Web Sites

Dean Cooper provided Council members with a visual comparison between the new Arts and Sciences Web sites and the old Web sites, and explained specific ways in which they had been changed to align with Arts and Sciences strategic communication.

8. Other Business

With no further business the meeting was adjourned at 1:40 p.m.

**Arts and Sciences Planning and Budgeting
Committee Meeting Minutes**

FRIDAY, NOVEMBER 17, 2006 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable, W. Richard Howe, and Regina Schulte-Ladbeck; Senior Assistant Dean Michelle L. Amato; Director of Communications Carol Mullen; Professors Daniel Berkowitz, Barbara McCloskey, and Peter Siska; Ms. Patricia Cochran, Ms. Kristen Flanagan, and Ms. Judy Stern

Not Attending: Assistant Dean Barbara L. Vattimo; Professors Jean Ferguson Carr, Alberta Sbragia, and Craig Wilcox; Ms. Traci Nelson, Ms. Shelagh Patterson, and Ms. Donna Yurko

1. Minutes of the Meeting Held on October 23, 2006

Dean Cooper presented the minutes of the meeting held on October 23, 2006. Nicole Constable put forth a motion to accept the minutes. The motion was seconded by Barbara McCloskey and accepted unanimously.

2. Dean's Report

- **Kenneth Jordan**, Professor of Chemistry, was recently elected as a **Fellow of the American Association for the Advancement of Science.**
- **Jeffrey Schwartz**, Professor of Anthropology, was recently elected as a **Fellow of the American Association for the Advancement of Science.**

3. FY 2007 Sponsored Research Expenditure Trends

Dean Cooper updated the Committee with regard to the discussion in the last meeting on the sponsored research funds projection in the FY 2007 Planning Document, and shared with the Committee a chart tracking monthly sponsored research expenditures for FY 2007 that showed stabilization of expenditures for the first quarter relative to FY 2006.

4. Reconciliation of Needs Assessment and Capacity Assessment for Next Phase of Capital Campaign

Dean Cooper revisited last year's planning document discussion with regard to new endowments needed to compete with aspiration peer institutions. The planning document included an analysis of long term stewardship goals for voluntary support, focused on the number of endowed Chairs it would need to compete with aspiration peers and the costs associated with that number.

Dean Cooper reported that this had been used for a needs assessment for the next phase of the Capital Campaign. He indicated that he would participate in a meeting with the consultants to the Campaign, the Provost, and Vice Chancellor Novak, to determine the School's capacity to raise money. This meeting would provide information that will be translated into a section of the FY 2008 Planning Document.

Dean Cooper reminded the Committee that the Capital Campaign is central to the future of the University because public funding of research universities is unlikely to grow and may decrease.

5. Assessment of Success of Strategies in FY 2004 Five Year Plan

Dean Cooper asked Committee members to review the FY 2004 Planning Document in order to identify items that should be assessed in the FY 2008 Planning Document.

6. Other Business

With no further business the meeting was adjourned at 2:15 p.m.

Arts and Sciences Planning and Budgeting Committee Meeting Minutes

FRIDAY, JANUARY 12, 2007 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable, W. Richard Howe, and Regina Schulte-Ladbeck; Senior Assistant Dean Michelle L. Amato; Assistant Dean Barbara L. Vattimo; Director of Communications Carol Mullen; Professors Daniel Berkowitz, Jean Ferguson Carr, Barbara McCloskey, Peter Siska, and Craig Wilcox; Ms. Kristen Flanagan, Ms. Shelagh Patterson, Ms. Judy Stern, and Ms. Donna Yurko

Not Attending: Professor Alberta Sbragia, Ms. Patricia Cochran, and Ms. Traci Nelson

1. Minutes of the Meeting Held on November 17, 2006

Dean Cooper presented the minutes of the meeting held on November 17, 2006. Craig Wilcox put forth a motion to accept the minutes. The motion was seconded by Senior Associate Dean Knapp and accepted unanimously.

2. Dean's Report

- **Anna Quider**—a Senior in Physics and Astronomy, History and Philosophy of Science, and Religious Studies—was **named a 2007 Marshall Scholar**. Last year, she was named a Goldwater Scholar. Designated a Marshall Center of Excellence, Pitt has produced nine Marshall Scholars.
- **Daniel Armanios**—a fifth-year honors student in Mechanical Engineering, who is also a dual major in Political Science and Economics—was **named a 2007 Rhodes Scholar**. He has been the recipient of the 2004 Goldwater scholarship and 2005 Truman scholarship.
- **Kathleen Blee**, Professor of Sociology, was **named Distinguished Professor**, effective January 1, 2007.
- **Shigeru Amemiya**, Assistant Professor of Chemistry, will **receive an NSF Career Award**.

- **Kay Brummond**, Professor of Chemistry, was given the **Emerging Female Scientist Award** by the Carnegie Science Center.
- **Thomas Vandling**, major in Psychology and Philosophy, was **killed on New Year's Day after being deployed to Iraq last spring**.

3. Planning Document

The Committee took the first steps in constructing the FY 2008 Planning Document by considering items under the following headings:

- a. Review planning instructions

Dean Cooper shared with the Committee the instructions from the Provost for the FY 2008 Planning Document. He noted that the instructions have become quite complex with regard to issues to be addressed. He also pointed out that the Provost's response to the FY 2007 Planning Document indicated that the approach adopted last year, of responding line by line to the instructions, had not been well received. He suggested that the Committee should use this as an opportunity to revert to the strategic approach adopted for the FY 2004 Planning Document—that approach had succeeded in conveying to readers a strategic vision for Arts and Sciences. A constructive approach this year might be to report on ways in which the strategic initiatives are articulated in that document had been implemented, and the successes that had been achieved, and then reformulate strategic priorities for the next five years and action plans for implementation. After general discussion the Committee endorsed this approach.

- b. Review draft mission statement

A succinct mission statement was reviewed and endorsed by the Committee.

- c. Review draft five-year strategies for improvement

The Committee reviewed drafts prepared by the Deans of five-year strategies for improvement, and, after modifying the language of some of the draft strategies, endorsed them.

- d. Implementation tasks and measurables

Not discussed.

- e. Review progress since the last five-year Planning Document

Not discussed.

- f. 2.5 percent reduction strategy

The Committee reviewed the response the School offered last year to the requirement that we articulate how we would respond to a 2.5 percent base reduction. This response in essence stated that a major reduction in base support could not be allowed to reduce the quality of the undergraduate program, and that the best response would be to reduce support for graduate programs that are least well aligned with our graduate education goals as a major research university. This approach had not been criticized in the Provost's response to the Plan, and it was reluctantly agreed to adopt a similar approach this year.

- g. Benchmarking strategy

Not discussed.

- h. Other required items

The Committee reviewed the list of specific issues that must be addressed, and agreed that most could be addressed under the proposed strategic priorities.

4. Other Business

With no further business the meeting was adjourned at 2:27 p.m.

Arts and Sciences Planning and Budgeting Committee Meeting Minutes

MONDAY, JANUARY 29, 2007 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable, W. Richard Howe, and Regina Schulte-Ladbeck; Assistant Dean Barbara L. Vattimo; Director of

Communications Carol Mullen; Professors Daniel Berkowitz, Jean Ferguson Carr, and Barbara McCloskey; Ms. Patricia Cochran, Ms. Shelagh Patterson, Ms. Judy Stern, and Ms. Donna Yurko

Not Attending: Senior Assistant Dean Michelle L. Amato; Professors Alberta Sbragia, Peter Siska, and Craig Wilcox; Ms. Kristen Flanagan and Ms. Traci Nelson

1. Minutes of the Meeting Held on January 12, 2007

Dean Cooper presented the minutes of the meeting held on January 12, 2007. Jean Ferguson Carr put forth a motion to accept the minutes. The motion was seconded by Judy Stern and accepted unanimously.

2. Dean's Report

Dean Cooper shared with the Committee the news that he had received copies of the Chancellor's letters informing Professors Kathleen Blee (Distinguished Professor of Sociology), Jeremy Levy (Professor of Physics and Astronomy), and Philip Smith (Associate Professor of English and the former chair of the Department) informing them that they had received 2007 Chancellor Distinguished Teaching Awards. He noted that three is the maximum number that any one school is allowed to win and expressed gratitude that Chairs of Departments and faculty colleagues had invested the time to present convincing materials of such fine teachers. Professor Blee now joins a small group of double award winners—she won the Chancellor's Distinguished Research Award in 2003.

3. Planning Document

Dean Cooper shared with the Committee the work that had been done by the Deans on the FY 2008 Planning Document. The Deans had taken the Strategic Priorities presented and approved at the last Arts and Sciences Planning and Budgeting Committee meeting and developed short and long term goals and action steps to support those priorities. The goals and action steps for the Strategic Priorities for attracting, developing, and retaining faculty; voluntary support; strategic communications; and promoting diversity were presented to the Committee for its review. Additional goals and action steps are still in the drafting stages, and those presented may evolve somewhat.

Dean Cooper also presented a draft of the Introduction and Retrospective sections of the FY 2008 Plan-

ning Document. He explained that this language would introduce the Strategic Priorities and provide data as to the progress that has been made since the completion of the FY 2004 Planning Document.

After general discussion and helpful suggestions for improvement of the specific strategic priorities presented the Committee endorsed the draft. Dean Cooper noted that there would be a more polished version for review at the next Committee meeting.

4. Other Business

With no further business the meeting was adjourned at 2:09 p.m.

Arts and Sciences Graduate Council
Meeting Minutes
 FRIDAY, DECEMBER 8, 2006

In Attendance: Toby Chapman, Nicole Constable, Amanda Garner, Balazs Gyenis, Ann Sutherland Harris, Paula Kane, Hille Paakkunainen, Leonard Plotnicov, and Robert Walters

Not Attending: Alejandro de la Fuente, Marcela Esqueda, Kristin Harnett, and William Saunders

1. The October 13, 2006 minutes were reviewed, corrected, revised and then unanimously approved by Council.
2. **External Funding Databases.** Director Allen DiPalma and Jan Schaffner from the Office of Research provided information about searching for external sources of graduate student funding through three online databases. The three search engines are Community of Science (COS), InfoED International's Sponsored Programs Information Network (SPIN), and Illinois Researcher Information Service (IRIS). The Arts and Sciences Graduate Studies Web site has a link to these three search engines. Associate Dean Nicole Constable wants to publicize this resource at the Graduate Expo and other venues so that more people will know how to use it. DiPalma showed the Council where to go and what the Web site looks like for the three search engines. [Go to the Pitt Web site, click on research to the left and Office of research on the right, funding resources.] Anyone can search these databases free of charge since the

University subscribes to them. They must be accessed through the Pitt network. From home you must log in with user name, etc. or use a dial-up connection. [Library; upper right hand corner, browse, log in [ssl-web page address] instant virtual exnet, then log in, then default web, www.pitt.edu/rurl. Browse, goes to home page.]

Jan Schaffner emphasized that there is no one way to search the databases and one should use all three, be creative, and use broad terms. Do not put in too many variables. Each funding source has a link to take you to the grant or fellowship Web site. These Web sites contain detailed information about the grant or fellowship. Jan Schaffner demonstrated the search by using the Community of Science (COS) Web site [not restricted to science]. She showed the main screen of the database and how to check instructions for searching, at the top of the page. Keywords will give you online help. She indicated not to choose requirements here but on the sponsor's Web page, i.e. deadline date.

3. African Studies Graduate Certificate. This certificate would come from the University Center for International Studies, not the School of Arts and Sciences. The role of A&S Council is advisory. Associate Dean Constable outlined the bureaucratic process: from Graduate Council it goes to Arts and Sciences Council, then to the Provost's Office. Council comments included the following:

- a. The proposal states that students will produce a "Master's thesis or research paper with a focus on an African-related topic or issue." Graduate Council asked if more information can be included about the thesis or research paper. In particular, can the thesis or paper include library research, field research, or museum research? Also, can the proposal say more about what is meant by "an African-related topic or issue"? Does this include African diaspora and topics such as culture and religion? In general, they wanted more of a sense of what might be included or excluded under the topic "African-related topics." (See page four, number four of proposal).
- b. Are six credits of language typical of graduate area studies certificates? Council members thought this sounded low. Also, does Duquesne

University still offer Yoruba language, and is there any possibility of Pitt certificate students taking Yoruba there? (See page four, number three of proposal).

- c. The proposal states that students are required to take two graduate courses with at least 50 percent African content, and directs the reader to Appendix 2(a) for a list of those courses. Graduate Council observed that Appendix 2(a) appears to be a list of graduate courses, but it is not clear that they contain 50 percent African content. Also, Appendix, 2b appears to be a list of all undergraduate courses, as opposed to a list of courses with 30 percent African content. How will the 50 percent and 30 percent course content be assessed or determined? Please also note that the lower division courses listed in Appendix 2b cannot be counted towards graduate credit (e.g., HAA 0110, HAA 0710, HIST 0670, Music 0660). The Council also observed that the list of undergraduate courses appears in many cases to have higher and clearer African content than the graduate courses.
 - d. Council members noted that the undergraduate certificate specifies required core courses and wondered whether the graduate certificate might benefit from a similar shared core course requirement.
 - e. Council members observed that the number of projected graduate certificate awardees seems high, given that students will, in most cases, be working on a graduate degree at the same time.
- 4. TA/TF Review.** Graduate Students in Religious studies and Music have been switched. Sample of earlier reports (Economics) and Successful Strategies were distributed to give some background. Departments have been notified. A revised letter is to be sent with the switch in the subcommittees.
- 5. HPS Placement Report.** Sandra Mitchell came last year to talk to Graduate Council about the Department of History and Philosophy of Science's success in placing its PhD students. Associate Dean Constable circulated the written report and Council agreed that it would be a good idea to circulate the report to departments as an example of "best practices."

6. Announcements

Spring Schedules. Spring schedules are needed. Associate Dean Constable informed the Council that this would be Robert Walter's last meeting and he will be replaced by Stephen Carr from English.

NRC Questionnaire. Faculty members will soon receive the password and logon to access the NRC faculty questionnaire. The deadline is February 15. We hope for a 100 percent turnout.

7. **New Business.** There was no new business. Meeting was adjourned.

Arts and Sciences Graduate Council Meeting Minutes

FRIDAY, FEBRUARY 21, 2007

In Attendance: Stephen Carr, Toby Chapman, Nicole Constable, Alejandro de la Fuente, Balazs Gyenis, Kristin Harnett, Ann Sutherland Harris, Paula Kane, Hille Paakkunainen, Leonard Plotnicov, and William Saunders

Not Attending: Marcela Esqueda and Amanda Garner

1. Associate Dean Constable introduced and welcomed new Assistant Dean of Graduate Studies and Research, Stephen Carr.
2. The A&S Graduate Council accepted and unanimously approved the December 8, 2006 meeting minutes.
3. **Update on African Studies Graduate Certificate.** Members of the Council received Professor Adjaye's responses to the questions they posed. The proposal was then reviewed by A&S Council, by A&S-PBC, and has been forwarded to the Provost's Office by Dean Cooper.
4. **Definition of Certificate Program.** Associate Dean Constable distributed certificate program information and requirements to assist the Council in reviewing proposals for certificate programs.
5. **Proposal: Graduate Level Certificate of Advanced Study in European Union Studies.** The Council reviewed and discussed the proposal for a Graduate Level Certificate of Advanced Study in

European Union Studies. Members raised several questions including: What is the difference between the proposed EU certificate and the ones in Western and East European Studies? Will the certificate appeal to a different pool of students than the Western and Eastern European certificates? Will the EU certificate draw students away from the other certificates? A Council member noted that Hungarian and Romanian might be added to the list of language courses. Another member asked whether another language might be desirable (besides English and one other) for this certificate. Another member asked how often "occasionally taught" core courses are taught. These questions will be sent to Professors Sbragia and Hayden for e-mail response and their answers will be circulated to council members.

The Council unanimously approved of Associate Dean Constable presenting their concerns to Professors Alberta Sbragia and Robert Hayden and then presenting the responses to the Council for its approval before forwarding the proposal to the A&S Council.

6. **Proposal for Name Change in MA and Doctoral Certificates in Women's Studies.** Women's Studies proposes to change the name of the Master's Certificate in Women's Studies to "Master's Certificate in the Study of Women, Gender, and Sexuality;" and The Doctoral Certificate in Women's Studies to "Doctoral Certificate in the Study of Women, Gender, and Sexuality." Changing the names of the certificates will more accurately represent the interrelated fields of study offered in graduate coursework and supported by graduate advising within the Women's Studies Program. The Council felt that this change reflects the changes in the scholarship and unanimously approved the proposal.
7. **Update on TA/TF Reviews.** A draft of the Department of History of Art and Architecture's report was distributed to the Council. Minor changes were made. The Council agreed that Associate Dean Constable will finalize the report and attach a cover letter to the Department Chair, Kirk Savage, asking for a response before the last A&S Graduate Council meeting in April.
8. **Dean's Announcements**

Grad Expo, March 1, 2007. Council was encouraged to invite faculty and students to attend and view the

posters and papers. There are four times the participants as last year and the GSO is to be commended. Next year it might be beneficial to time prospective student visits with Grad Expo to give them a good idea about our graduate programs.

New Master's degree in History Education has been approved.

NRC. Program questionnaires are in and faculty questionnaires are due April 1. February 22 is the due date if one wants to rate other programs.

Social Sciences Federal Funding. Vice Provost George Klinzing has a call out for social science faculty to go and visit and learn about federal funding agencies in DC. If anyone is interested they need to contact Klinzing.

9. New Business. There was no new business so the meeting was adjourned.

**Arts and Sciences Undergraduate Council
Meeting Minutes**

WEDNESDAY, NOVEMBER 1, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Jennifer Bittel, J. Patrick Card, Bethany Eroh, Christian Gerlach, David Pratt, Francesca Savoia, Chandralekha Singh, and Jennifer Victor

Not Attending: Shauna Mehlbaum, James Priestas, Lindsay Webb, Ann Weis, and Ronald Zboray

1. Introduction of New Members

Associate Dean Schulte-Ladbeck greeted the new A&S-UC members, conducted a round of introductions, and charged the A&S-UC. One member asked about replacement for a member who resigned, and the associate dean replied that A&S-UC would operate with eight faculty members rather than the usual nine for the year.

2. Approval of Minutes from AY 2005-2006

Associate Dean Schulte-Ladbeck addressed AY 2005-2006 minutes and asked whether returning A&S-UC members would move to approve the minutes. AY 2005-2006 minutes were approved without corrections.

3. Announcements

Ampco-Pittsburgh Prize: Associate Dean Schulte-Ladbeck introduced the new award for faculty advisors to A&S-UC and explained its expanded charge in selecting the recipient of the award.

Sandra Gregerman lecture: Associate Dean Schulte-Ladbeck reminded A&S-UC members to invite their faculty peers to attend the A&S Teaching Excellence Lecture by Sandra Gregerman on the topic of undergraduate research.

Summer business: Associate Dean Schulte-Ladbeck told A&S-UC about business left over from the spring that concluded during the summer. This business included the renaming of four courses:

- ENGLIT 1410 - Bollywood and Indian Cinema (formerly Indian Cinema)
- HAA 0402 - Women Artists 1550-1800 (formerly Women Artists 1550 - 1980)
- HAA 1530 - Early American Architecture (formerly American Architecture 1: to the Civil War)
- HAA 1531 - Modern American Architecture (formerly American Architecture 2: to Today)

4. New Business

Ampco-Pittsburgh Prize: See details in the Announcements section.

Guidelines for Supporting the Involvement of Arts and Sciences Undergraduates in Service Learning:

Associate Dean Schulte-Ladbeck discussed the difference between a service learning experience and an internship and explained that while only two departments in Arts and Sciences currently coordinate service learning, she hopes to encourage more departments to offer it to students. One A&S-UC member asked whether A&S-UC has any authority over the guidelines for service learning, and the associate dean said yes. A&S-UC identified the three "participants" in a service learning experience (student, faculty member, site supervisor) and agreed that the internship agreement would be a suitable model for the service learning agreement, but requested to see the form for the three-way agreement between the participants.

5. Changes to Majors/Minors

Mathematics-Philosophy major: A&S-UC agreed that the requested changes are minor. They approved the changes.

Actuarial Mathematics major: A&S-UC agreed that the requested changes are minor. They approved the changes.

6. New Course Approval Discussion

Associate Dean Schulte-Ladbeck discussed the evaluation criteria for new course proposals, as used by last year's members of the A&S-UC. One member asked whether the "mechanical issues" (requirements for office hours, disability statement, etc.) had been resolved. The associate dean indicated that the forms were updated and posted to the Web, and that the faculty has been asked to use the new forms. She asked whether proposals that do not comply should be returned to the department without review. A&S-UC chose to discuss that issue at a later time.

Approved

- GER 1325 - Dürrenmatt's Detective Fiction: Also approved for Second Level Literature requirement.
- HIST 1135 - Berlin: Window to German History

Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, NOVEMBER 8, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Bethany Eroh, Christian Gerlach, David Pratt, Francesca Savoia, and Chandralekha Singh

Not Attending: Jennifer Bittel, Shauna Mehlbaum, James Priestas, Jennifer Victor, Lindsay Webb, Ann Weis, and Ronald Zboray

1. Approval of Minutes from November 01, 2006 Meeting

Associate Dean Schulte-Ladbeck addressed minutes from the November 01, 2006 meeting and asked whether A&S-UC members approved the minutes. A&S-UC approved the November 01, 2006 minutes without corrections.

2. New Business

Approved

- CHIN 0127 - Basic Chinese 3 Reading
- CHIN 1091 - Encountering Modern China: Social and Cultural Changes Since 1840: Also approved for REG, GLO, and Non-Western requirements.
- KOREAN 1901 - Independent Study

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, NOVEMBER 16, 2006 - 9:30 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, David Pratt, Francesca Savoia, and Ronald Zboray

Not Attending: Jennifer Bittel, Bethany Eroh, Christian Gerlach, Shauna Mehlbaum, James Priestas, Chandralekha Singh, Jennifer Victor, Lindsay Webb, and Ann Weis

1. Discussion of Ampco-Pittsburgh Prize

Associate Dean Schulte-Ladbeck opened discussion of the nominees for the Ampco-Pittsburgh Prize. A&S-UC selected the recipient.

Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, NOVEMBER 29, 2006 - 3:00 P.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), Jennifer Bittel, J. Patrick Card, Bethany Eroh, Christian Gerlach, David Pratt, Francesca Savoia, Chandralekha Singh, Jennifer Victor, and Ronald Zboray

Not Attending: Shauna Mehlbaum, James Priestas, Lindsay Webb, and Ann Weis

1. Approval of Minutes from November 16, 2006 Meeting

Associate Dean Schulte-Ladbeck distributed minutes from the November 16, 2006 meeting. She reminded

A&S-UC members that the name of the Ampco-Pittsburgh Prize recipient, selected during that meeting, was to remain confidential until the prize was announced. She asked whether A&S-UC members approved the minutes. One member recommended striking the last sentence from the minutes so they can be published without compromising confidentiality.

2. Old Business

Approved

- CHIN 0027 - Chinese for Professionals Second Year Spoken 3: title changed to Basic Chinese 3 Speaking
- JPNSE 1999 - Capstone Project
- PSY 1357 - Psychology of Aging

3. New Business

Approved

- Major in Japanese: Requested changes to major course of study deemed minor.
- HIST 0190 - UHC The Dictators: Also approved for HIST and COM requirements.

Arts and Sciences Undergraduate Council Meeting Minutes

THURSDAY, DECEMBER 7, 2006 - 9:30 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Francesca Savoia, Chandralekha Singh, and Lindsay Webb

Not Attending: Jennifer Bittel, Bethany Eroh, Christian Gerlach, Shauna Mehlbaum, David Pratt, James Priestas, Jennifer Victor, Ann Weis, and Ronald Zboray

1. Determination of Quorum

Associate Dean Schulte-Ladbeck addressed A&S-UC faculty members present to determine whether a quorum existed and whether business could be discussed. One member moved to dismiss until the next scheduled meeting. Another member seconded the motion. The meeting was adjourned and scheduled business was carried over to the next scheduled meeting.

Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, DECEMBER 13, 2006 - 9:30 A.M.

In Attendance: Associate Dean Regina Schulte-Ladbeck (Chair), J. Patrick Card, Christian Gerlach, David Pratt, Francesca Savoia, Chandralekha Singh, Jennifer Victor, and Ann Weis

Not Attending: Jennifer Bittel, Bethany Eroh, Shauna Mehlbaum, James Priestas, Lindsay Webb, and Ronald Zboray

1. Old Business

Associate Dean Schulte-Ladbeck addressed A&S-UC faculty members to let them know that due to lack of quorum in the previous meeting, Beth Matway from the College Writing Board had been rescheduled to attend the current meeting.

Approved

- ENGLIT 0330/0331 - Great Books: A Seminar in the Modern Humanities
- ENGLIT 1486 - Photography and Its Social and Political Context: Approved for W requirement.
- FR 1079 - Cinema and the Postcolonial: Also approved for COM, Non-Western, and W requirements.
- HIST 1437 - The World of the Sword: Exploring the Samurai: Also approved for REG, COM, Non-Western, and W requirements.
- MUSIC 0234 - History of the Symphony: Approved for Second Course requirement.
- MUSIC 1394 - Intercultural Music: Also approved for Second Course, COM, and GLO requirements.
- SLOVAK 0790 - Slovak Transatlantic Cultures: Also approved for LIT, HIST, REG, and W requirements.

Faculty Personnel Actions**APPOINTMENTS**BIOLOGICAL SCIENCES

Kathleen McIntyre
Visiting Laboratory Instructor
February 12, 2007

GEOLOGY AND PLANETARY SCIENCE

Daniel Bain
Assistant Professor
January 1, 2007

Emily Elliott
Assistant Professor
January 1, 2007

MATHEMATICS

Catalin Trenchea
Assistant Professor
January 1, 2007

PSYCHOLOGY

Timothy Nokes
Assistant Professor
January 1, 2007

SLAVIC LANGUAGES & LITERATURES

Ljiljana Duraskovic
Visiting Instructor
January 1, 2007

CHANGES IN RANKSOCIOLOGY

Kathleen Blee
Appointed, Distinguished
Professor
January 1, 2007

ADMINISTRATIVEARTS AND SCIENCES, OFFICE OF THE DEAN

Stephen Carr
Succeeding Robert Walters as
Assistant Dean for Graduate
Studies and Research
January 1, 2007

James Knapp
Appointed Senior Associate Dean
September 1, 2006

CULTURAL STUDIES

Giuseppina Mecchia
Succeeding Nancy Condee as
Director
January 1, 2007

HISPANIC LANGUAGES & LITERATURES

Elizabeth Monasterios
Succeeding John Beverley as Chair
January 1, 2007

SABBATICALS/LEAVES OF ABSENCEANTHROPOLOGY

Leonard Plotnicov
Sabbatical Leave
January 1-April 30, 2007

Richard Scaglione
Sabbatical Leave
January 1-April 30, 2007

Andrew Strathern
Sabbatical Leave
January 1-December 31, 2007

CHEMISTRY

Dennis Curran
Sabbatical Leave
January 1-April 30, 2007

Paul Floreancig
Sabbatical Leave
January 1-April 30, 2007

COMMUNICATION

William Fusfield
Leave of Absence
January 3-April 28, 2007

Meredith Guthrie
Leave of Absence
December 30, 2006-February 9,
2007

John Lyne
Sabbatical Leave
January 1-April 30, 2007

COMPUTER SCIENCE

Bruce Childers
Sabbatical Leave
January 1-April 30, 2007

EAST ASIAN LANGUAGES & LITERATURES

Dayle Barnes
Sabbatical Leave
January 1-April 30, 2007

ENGLISH

Paul Bové
Sabbatical Leave
January 1-April 30, 2007

Keely Bowers
Leave of Absence
February 12-April 8, 2007

Eric Clarke
Leave of Absence
October 11, 2006-January 1, 2007

Lee Gutkind
Leave of Absence
January 1-April 30, 2007

Richard Purcell
Leave of Absence
September 6-November 28, 2006

Mariolina Salvatori
 Leave of Absence
 January 1-April 30, 2007

Philip Smith
 Sabbatical Leave
 January 1-December 31, 2007

Susan Smith
 Leave of Absence
 January 1-December 31, 2007

John Twyning
 Sabbatical Leave
 January 1-April 30, 2007

GEOLOGY AND PLANETARY SCIENCE

Michael Ramsey
 Sabbatical Leave
 January 1-December 31, 2007

HISPANIC LANGUAGES & LITERATURES

John Beverley
 Sabbatical Leave
 January 1-April 30, 2007

HISTORY

Evelyn Rawski
 Leave of Absence
 January 1-April 30, 2007

Marcus Rediker
 Leave of Absence
 November 6, 2006-February 5, 2007

Werner Troesken, Jr.
 Leave of Absence
 January 1-April 30, 2007

HISTORY OF ART AND ARCHITECTURE

Minglu Gao
 Leave of Absence
 December 1, 2006-April 30, 2007

Katheryn Linduff
 Sabbatical Leave
 January 1-April 30, 2007

MATHEMATICS

Paul Gartside
 Sabbatical Leave
 January 1-April 30, 2007

William Layton
 Sabbatical Leave
 January 1-April 30, 2007

PHYSICS AND ASTRONOMY

Peter Koehler
 Sabbatical Leave
 January 1-April 30, 2007

POLITICAL SCIENCE

Steven Finkel
 Leave of Absence
 January 1-April 30, 2007

B. Guy Peters
 Sabbatical Leave
 January 1-April 30, 2007

Wenfang Tang
 Sabbatical Leave
 January 1-April 30, 2007

PSYCHOLOGY

Susan Campbell
 Sabbatical Leave
 January 1-April 30, 2007

Stephen Manuck
 Sabbatical Leave
 January 1-April 30, 2007

SLAVIC LANGUAGES & LITERATURES

Nancy Condee
 Sabbatical Leave
 January 1-December 31, 2007

Jane Harris
 Sabbatical Leave
 January 1-April 30, 2007

RETIREMENT

POLITICAL SCIENCE

Robert Walters
 Professor Emeritus
 December 31, 2006

RESIGNATIONS

ECONOMICS

Nese Yildiz
 Assistant Professor
 December 31, 2006

PHYSICS AND ASTRONOMY

Andrew Connolly
 Associate Professor
 December 31, 2006

SLAVIC LANGUAGES & LITERATURES

Milica Hayden
 Visiting Instructor
 December 31, 2006

SOCIOLOGY

William Brustein
 Professor
 December 31, 2006