

School of Arts & Sciences Gazette

Arts and Sciences Council Meeting Minutes

MONDAY, DECEMBER 10, 2007 - 2:30 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Juan J. Manfredi; Professors Renate Blumenfeld-Kosinski, Jean Ferguson Carr, Kathleen DeWalt, Stuart Hastings, Mathew Rosenblum, and David Turnshek

Not Attending: Senior Assistant Dean Michelle L. Amato; Professors David DeJong, Linda Jen-Jacobson, Peter Koehler, Ronald Linden, Eric Moe, and Jonathan Scott

1. Minutes of the Meeting Held on October 15, 2007

Renate Blumenfeld-Kosinski asked that a change be made to reflect her attendance at the meeting. Kathleen DeWalt made a motion to accept the minutes as amended. That motion was seconded by Juan Manfredi and carried unanimously.

2. Dean's Report

- **Nathan Davis**, Professor of Music, **received the Walt Harper All That Jazz Award** for his contributions to jazz in Pittsburgh since 1969 when he joined the University of Pittsburgh.
- **Kathleen George**, Professor of Theatre Arts, **released a new homicide thriller** novel based in Pittsburgh titled *Afterimage*.
- **Lucy Fischer**, Distinguished Professor of English and Director of the Film Studies Program, was **awarded the 2007 Society for Cinema and Media Studies Distinguished Service Award**.

3. Report from A&S Undergraduate Council

Associate Dean Manfredi reported that the Arts and Sciences Undergraduate Council met six times since he last reported to Council. He noted that A&S-UC approved a new major in Bioinformatics that is a joint program between the Departments of Computer Science and Biological Sciences. A&S-UC also approved new minors in Africana Studies, Chinese, and German. There were revisions made to majors in History of Art and Architecture, French, German, and Music. Associate Dean Manfredi reported that two study abroad programs, Pitt in Cuba and Pitt in Cambridge, were approved along with 25 new courses.

Associate Dean Manfredi noted that the winner of this year's AMPCO prize has been chosen and will be announced in the coming year. He also reported that A&S-UC met with Vice Provost Patricia Beeson at its November 5, 2007, meeting regarding the issue of assessment.

Kathleen DeWalt put forth a motion to accept the report from A&S-UC. That motion was carried unanimously.

4. Report from A&S Graduate Council

Associate Dean Constable reported that the Arts and Sciences Graduate Council met once since it last reported to Council. At its meeting A&S-GC members elected Professor Linda Rinaman as the non-voting President of the Academic Integrity Board. The A&S-GC also elected to review the TA/TF training and orientation in the Departments of Physics and Astronomy and Chemistry.

Senior Associate Dean Knapp put forth a motion to accept the report from the A&S-GC. That motion was carried unanimously.

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5. Report on Election of the Nominating Committee

Dean Cooper reported the results from the electronic ballot for the election of the Arts and Sciences Nominating Committee. He noted that 157 votes were registered and that the following individuals were elected:

Humanities

Marianne Novy (English)
 Francesca Savoia (French and Italian Lang. & Lit.)

Natural Sciences

William Harbert (Geology & Planetary Science)
 Linda Rinaman (Neuroscience)

Social Sciences

Akiko Hashimoto (Sociology)
 George Krause (Political Science)

Dean Cooper noted that he met with the Nominating Committee on December 7, 2007, to charge the Committee formally and that the Committee will report back to him by January 25, 2008.

6. Report on Arts and Sciences Faculty Grants Committee Election

Dean Cooper reported that the following individuals were elected by Arts and Science Council to the Faculty Grants Committee:

Humanities

Nancy Glazener (English)
 Alan Juffs (Linguistics)

Social Sciences

G. Reid Andrews (History)
 Cecil Blake (Africana Studies)
 Deborah Gould (Sociology)

7. Assessment

Dean Cooper provided Council with an update on the assessment process. The Deans have again reviewed departmental assessment plans and have responded to departments and programs through a memo with program specific feedback. The memo also provided departments and programs with a timeline and a deadline of February 1, 2008, for reports (in the form of completed assessment matrices) on this year's assessment of undergraduate and graduate majors and certificates.

Dean Cooper also reported on the upcoming assessment of courses that fulfill General Education Requirements. He noted that the Deans will be looking at courses at three different levels, including what courses are approved for specific GERs, what courses are used to fulfill requirements, and how departments will assess these courses. Dean Cooper also reported that Associate Dean Manfredi has been working with A&S-UC to identify survey instruments that are available.

8. Other Business

With no further business the meeting was adjourned at 3:00 p.m.

**Arts and Sciences Planning and Budgeting
 Committee Meeting Minutes**

MONDAY, NOVEMBER 19, 2007 - 1:00 P.M.

In Attendance: Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp; Associate Deans Nicole Constable, W. Richard Howe, and Juan J. Manfredi; Senior Assistant Dean Michelle L. Amato; Assistant Dean Barbara L. Vattimo; Director of Communications Carol Mullen; Professors Jean Ferguson Carr, Marla Ripoll, Jonathan Scott, Peter Siska, and Craig Wilcox; Ms. Patricia Cochran and Ms. Nancy Sciulli

Not Attending: Ms. Judy Stern

1. Minutes of the Meeting Held on September 19, 2007

Jean Ferguson Carr suggested that the department affiliations be listed for all items in the Dean's Report section of the minutes. She then put forth a motion to accept the minutes as amended. The motion was seconded by Peter Siska and carried unanimously.

2. Dean's Report

- **Nathan Davis**, Professor of Music, **received the Walt Harper All That Jazz Award** for his contributions to jazz in Pittsburgh since 1969 when he joined the University of Pittsburgh.

3. General Education Assessment

Dean Cooper provided the Committee with an update on the assessment process and explained that

the Deans reviewed departmental plans that were submitted and responded to departments by sending a memo with program specific feedback. The memo also provided departments with a timeline and a deadline of February 1, 2008, for any revisions.

Dean Cooper also reported on the upcoming assessment of courses that fulfill General Education Requirements. He noted that the Deans will be looking at courses at three different levels including what courses are approved for specific GERs, what courses are used to fulfill requirements, and how departments will assess these courses. Dean Cooper also reported that Associate Dean Manfredi has been working with the data team in order to compile data.

4. **Review of Last Year's Document—Update Strategies**

Dean Cooper reviewed last year's Planning Document and explained that the Committee would be reviewing the list of strategic priorities that were included in that document. The Committee reviewed those priorities and decided who would be responsible for collecting data in order to provide the Provost with an update on the progress Arts and Sciences has made with regards to those priorities.

5. **FY 2008 Sponsored Research Expenditure Trends**

Dean Cooper provided the Committee with an update on sponsored research expenditure trends for FY 2008. He also noted that the University is in the second year of its 12-year facilities plan and explained that the plan provides a statement of priorities for the University and an outline for sequencing projects and seeking funds.

6. **Other Business**

Dean Cooper noted that the next meeting could be cancelled if there are no pressing items. With no further business the meeting adjourned at 2:14 p.m.

Arts and Sciences Graduate Council Meeting Minutes

FRIDAY, OCTOBER 19, 2007

In Attendance: Nicole Constable, Alejandro de la Fuente, Kristen Flanagan, Balazs Gyenis, Kristin Harnett, Scott Morgenstern, Hille Paakkunainen, Linda Penkower, Linda Rinaman, and William Saunders

Not Attending: Stephen Carr, Benjamin Cavallari, and Ann Sutherland Harris

1. Associate Dean Nicole Constable welcomed new and continuing members.
2. Mission and charge of the Arts and Sciences Graduate Council were presented. Associate Dean Constable also read the duties listed in the A&S Gazette.
3. **Selection of Non-Voting President for the Academic Integrity Board.** Constable quoted pertinent information regarding this position from footnote 3 of the Academic Integrity Code. Constable related that there has not been one of these cases in quite some time. She asked for nominations and Professor Rinaman volunteered. The nomination was unanimously approved by the Council.
4. **TA/TF Reviews.** Associate Dean Constable informed Council that these reviews would take place in January or February, and that normally two or three departments (depending on size) are reviewed each year. Constable informed the Council that the purpose of this process is to find ways to improve departments' TA/TF orientation, training, evaluating, and supervising practices. The makeup of the committee was explained.

It was decided that Physics and Chemistry would be reviewed this year since neither has recently been reviewed. Professor Williams Saunders and graduate student Kristen Flanagan will review the Department of Chemistry and Professor Scott Morgenstern and graduate student Benjamin Cavallari will review the Department of Physics and Astronomy. These departments will be notified before the next meeting.

5. **Professor Development Activities.** The Survival Skills workshops do not serve the needs of many Arts and Sciences students. Associate Dean Constable surveyed Arts and Sciences departments to see what

sorts of professional development activities are conducted at the departmental level. The first goal is to see what is currently offered. Once the current activities are reviewed, the Council might publicize "best practices." Another goal will be to consider what additional activities might be useful for Arts and Sciences graduate students.

One suggestion was to get our graduate students' input on what they think is needed for professional development. Kristen Flanagan will contact the GSO to see if GSO representatives can collect input on this issue. Runette Brown will send Council members copies of all responses received so far. Council members will review these materials and discuss what might be done with them at the next meeting. Constable will contact departments that have not responded.

6. Dean's Announcements

NRC Update. The overall response rate for faculty at all institutions was 72 percent. University of Pittsburgh's faculty response rate was 89.5 percent overall, and 93.6 in Arts and Sciences. The Pitt student response rate was 73 percent compared to 70 percent overall. The release of NRC data has been delayed until February 15.

An article from the *New York Times* was shared with the Council regarding reducing doctoral time to degree. One point of the article was that fellowships (instead of TAs) are important in shortening time to degree. Over the last decade Arts and Sciences has reduced the number of TA/TFs by about 60 and has increased Arts and Sciences Fellowships by approximately 90. In 1998 there were 674 TA/TFs and in 2008 610. Arts and Sciences Fellowships have doubled in the last eight years (not including new fellowships, summer fellowships or Warga, Chambers, Sloans, Provost Humanities, etc.) We now need to see how these investments are paying off as these students should be completing their degrees faster, and as departments become more competitive in attracting the top applicants to their programs.

A Council member raised concerns over the GSA pay rate and asked about the rationale for paying GSAs less than TAs. Constable said she would look into this and report at the next meeting. Many GSAs do clerical work for faculty whereas others do research.

Constable announced that she has solicited lists of distinguished alumni from departments. This will be

used for a variety of outreach and communications activities. The Arts and Sciences Graduate Studies Office is also working on an alumni database.

- 7. **New Business.** There was no new business. Meeting was adjourned.

**Arts and Sciences Undergraduate Council
Meeting Minutes**
FRIDAY, OCTOBER 26, 2007 - 2:00 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Christian Gerlach, Michael Goodhart, David Pratt, Francesca Savoia, Chandralekha Singh, Janyce Wiebe, and Ronald Zboray

Not Attending: Student representatives (unnamed)

1. Minutes

Minutes from the meeting on April 12, 2007, were approved.

2. New Business

Approved Courses

- HIST 1180 - Britain in the Age of the Industrial Revolution 1750-1880: Also approved for REG requirement.
- HIST 1181 - Britain in the 20th Century: Also approved for REG requirement.

**Arts and Sciences Undergraduate Council
Meeting Minutes**
MONDAY, NOVEMBER 5, 2007 - 2:00 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Lisa Brush, Christian Gerlach, Michael Goodhart, David Pratt, Francesca Savoia, Chandralekha Singh, Oscar Swan, Janyce Wiebe, and Ronald Zboray

Not Attending: Student representatives (unnamed)

1. New Business

Approved Courses

- ENGLIT 0655- Representing Adolescence

Existing Courses to Fulfill a General Education Requirement

- CHIN 0025 - Basic Chinese 1 Speaking/Listening: Approved to fulfill the Foreign Language requirement.
- CHIN 0026 - Basic Chinese 2 Speaking/Listening: Approved to fulfill the Foreign Language requirement.
- CHIN 0027 - Basic Chinese 3 Speaking/Listening: Approved to fulfill the Foreign Language requirement.
- CHIN 0028 - Basic Chinese 4 Speaking/Listening: Approved to fulfill the Foreign Language requirement.

Arts and Sciences Undergraduate Council Meeting Minutes

FRIDAY, NOVEMBER 16, 2007 - 2:30 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Christian Gerlach, Michael Goodhart, Francesca Savoia, and Janyce Wiebe

Not Attending: Lisa Brush, David Pratt, Chandralekha Singh, Oscar Swan, Ronald Zboray, and student representatives (unnamed)

1. Minutes

Minutes from the meeting on October 26, 2007, were approved. Minutes from the meeting on November 5, 2007, were approved.

2. New Business

Selected the recipient for the 2008 Ampco-Pittsburgh Prize for Excellence in Advising.

Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, NOVEMBER 26, 2007 - 3:00 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Lisa Brush, Christian Gerlach, Michael Goodhart, Francesca Savoia, Chandralekha Singh, Janyce Wiebe, and Ronald Zboray

Not Attending: David Pratt, Oscar Swan, and student representatives (unnamed)

1. Minutes

Minutes from the meeting on November 16, 2007, were approved.

2. New Business

Approved Courses

- HIST 0700 - World History: Also approved for HIST, GLO, and Non-Western requirements.
- HIST 1721 - History of Southern Africa: Also approved for HIST, REG, and Non-Western requirements.
- RUSS 0014 - Russian for Heritage Learners 1
- RUSS 0015 - Russian for Heritage Learners 2
- LING 1523 - Introduction to Modern Arabic Literature: Also approved for LIT, REG, and Non-Western requirements.
- LING 0601/AFRCNA 0601 - Xhosa 1
- HAA 0101 - Foundations of Art History
- ENGFLM 1930 - Film Studies Internship
- GER 0031 - Introduction to Yiddish Language and Culture: Also approved for REG requirement.

Existing Courses to Fulfill a General Education Requirement

- JPNSE 1058 - Westerns and Samurai Films: Approved for Second Course requirement.
- ENGLIT 0560 - Children and Culture: Approved for LIT requirement.

Changes to Majors or Minors

- Changes to major in German
- Changes to major in French
- Changes to major in History of Art and Architecture

Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, DECEMBER 3, 2007 - 1:30 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Lisa Brush, Christian Gerlach, Michael Goodhart, David Pratt, Francesca Savoia, Chandralekha Singh, Oscar Swan, and Janyce Wiebe

Not Attending: Ronald Zboray and student representatives (unnamed)

1. Minutes

Minutes from the meeting on November 26, 2007, were approved.

2. New Business

Approved Courses

- HAA 1303 - Renaissance Portraiture
- FILMST 0130 - Computer Animation
- FILMST 1134 - Writing and Producing the Short Script
- FILMST 1120 - Directing Actors
- FILMST 0420 - Advanced Digital Editing Techniques

Changes to Majors or Minors

- Changes to major in Music

**Arts and Sciences Undergraduate Council
Meeting Minutes**

FRIDAY, DECEMBER 7, 2007 - 2:30 P.M.

In Attendance: Associate Dean Juan J. Manfredi (Chair), Lisa Brush, Christian Gerlach, Michael Goodhart, David Pratt, Francesca Savoia, Oscar Swan, Janyce Wiebe, and Ronald Zboray

Not Attending: Chandralekha Singh and student representatives (unnamed)

1. Minutes

Minutes from the meeting on December 3, 2007, were approved.

2. New Business

Approved Courses

- HIST 1165 - Immigration and the Transformation of Europe, 1945-2005: Also approved for W, HIST, and COM requirements.
- CS 166x - Principles of Computer Game Design and Implementation
- PS 0700 - Research Methods in Political Science

Existing Courses to Fulfill a General Education Requirement

- RUSS 0015 - Russian for Heritage Learners 2: Approved for REG and Non-Western requirements.

Faculty Personnel Actions

APPOINTMENTS

MATHEMATICS

Mohammadreza Pakzad
Assistant Professor
January 1, 2008

NEUROSCIENCE

Natalia Omelchenko
Research Assistant Professor
November 1, 2007

PHYSICS AND ASTRONOMY

M.V. Gurudev Dutt
Assistant Professor
January 1, 2008

Ayres Freitas
Assistant Professor
January 1, 2008

CHANGES IN RANK

BIOLOGICAL SCIENCES

Lewis Jacobson
Promoted, Professor
February 1, 2008

CHEMISTRY

Kazunori Koide
Promoted, Associate Professor
w / tenure
March 1, 2008

Damodaran Krishnan Achary
Title Changed, Research Assistant
Professor
January 1, 2008

COMPUTER SCIENCE

Janyce Wiebe
Promoted, Professor
January 1, 2008

ECONOMICS

Ted Loch-Temzelides
Promoted, Professor
February 1, 2008

FRENCH AND ITALIAN
LANGUAGES & LITERATURES

Todd Reeser
Promoted, Associate Professor
w / tenure
January 1, 2008

HISTORY OF ART AND
ARCHITECTURE

Karen Gerhart
Promoted, Professor
March 1, 2008

Cynthia Persinger
Title Changed, Visiting Lecturer
January 1, 2008

MATHEMATICS

Marie Riviere
Promoted, Associate Professor
w / tenure
January 1, 2008

Ivan Yotov
Promoted, Professor
January 1, 2008

NEUROSCIENCE

John Card
Promoted, Professor
February 1, 2008

Jon Johnson
Promoted, Professor
February 1, 2008

PSYCHOLOGY

Celia Brownell
Promoted, Professor
January 1, 2008

SABBATICALS/LEAVES OF ABSENCE
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ANTHROPOLOGY

Olivier de Montmollin
Sabbatical Leave
January 1-April 30, 2008

Robert Drennan
Sabbatical Leave
January 1-April 30, 2008

CLASSICS

Harry Avery
Sabbatical Leave
January 1-April 30, 2008

COMMUNICATION

Janet Skupien
Leave of Absence
January 7-April 30, 2008

EAST ASIAN LANGUAGES &
LITERATURES

Noriko Kowalchuck
Leave of Absence
January 1-February 25, 2008

ECONOMICS

James Cassing
Sabbatical Leave
January 1-April 30, 2008

Gene Gruver
Sabbatical Leave
January 1-April 30, 2008

Marla Ripoll
Sabbatical Leave
January 1-April 30, 2008

Lise Vesterlund
Sabbatical Leave
January 1-April 30, 2008

ENGLISH

Jill Dione
Leave of Absence
February 4-February 29, 2008

Lynn Emanuel
Leave of Absence
February 6-April 30, 2008

Kathryn Flannery
Leave of Absence
January 1-April 30, 2008

Charles Kinder
Sabbatical Leave
January 1-April 30, 2008

Maggie Rehm
Leave of Absence
January 3-February 4, 2008

Mariolina Salvatori
Leave of Absence
January 1-April 30, 2008

FRENCH AND ITALIAN
LANGUAGES & LITERATURES

Renate Kosinski
Leave of Absence
January 1-December 31, 2008

GEOLOGY AND PLANETARY
SCIENCE

Thomas Anderson
Sabbatical Leave
January 1-April 30, 2008

HISTORY

Joseph White
Sabbatical Leave
January 1-April 30, 2008

HISTORY OF ART AND
ARCHITECTURE

Terence Smith
Leave of Absence
January 1-April 30, 2008

MATHEMATICS

Jacob Burbea
Leave of Absence
January 1-February 29, 2008

MUSIC

Olatunji Euba
Sabbatical Leave
January 1-April 30, 2008

Don Franklin
Sabbatical Leave
January 1-April 30, 2008

POLITICAL SCIENCE

Steven Finkel
Leave of Absence
January 1-April 30, 2008

PSYCHOLOGY

Julie Fiez
Sabbatical Leave
January 1-April 30, 2008

STATISTICS

Allan Sampson
Sabbatical Leave
January 1-April 30, 2008

RETIREMENT

ENGLISH

Ronald Curran
Associate Professor Emeritus
December 31, 2007

RESIGNATIONS

CLASSICS

Helen Cullyer
Assistant Professor
December 31, 2007

HISTORY OF ART AND
ARCHITECTURE

Derek Churchill
Lecturer
December 31, 2007

END OF CONTRACT

ENGLISH

Christopher Boettcher
Visiting Lecturer
April 30, 2007