

**Faculty Research Grants  
 2009 Competition**  
 (second notice)

The Faculty Grants Committee announces that support will once again be available in fiscal year 2009-2010 for Arts and Sciences faculty research projects in the humanities, social sciences, and natural sciences, including proposals of an inter-disciplinary nature.

The application deadline is  
**Friday, January 30, 2009,**

though the Committee would appreciate having applications as soon as possible.

Individual grants will be made in two categories:

**Type I. Third Term Research Stipends of \$4,000** for research activities in lieu of teaching. The purpose of this type of grant is to enable faculty members to be free from teaching duties during the Third Term in order to work full time on research projects.

**Type II. Research Expense Grants** in support of specific project expenses such as microfilming, research materials, travel to libraries and other sources of information and clerical assistance. Actual expenses from \$100 to \$3,500 will be considered. Full funding, even for successful proposals, cannot be guaranteed.

**Eligibility** is limited to tenure-stream or tenured Arts and Sciences faculty on the Oakland campus. Restrictions regarding eligibility for Type I and Type II funding are specified later in this announcement. Please read these carefully.

**Applications** for both types of grants must be received by the Committee Chair by Friday, January 30, 2009. **No late proposals will be accepted.** All applicants will

receive confirmation that their application has been received. For Type II grants, no funds can be disbursed until July 1, 2009; however, the research projects of grant recipients may begin before that date. For Type I grants, stipends will be included with July 31, 2009 paychecks unless funds become available which may allow the stipends to be included in May and/or June salaries. Awards will be announced in the beginning of April. Unfortunately, this Committee cannot provide applicants with individual evaluations of proposals.

**Application Format and Restrictions** are explained in the following paragraphs of this announcement. Further information can be obtained from the Committee Chair, Randall Halle (telephone: 412-648-2614; e-mail: [rhalle@pitt.edu](mailto:rhalle@pitt.edu)).

**ELIGIBILITY & APPLICATION  
 PROCEDURE**

Please follow these directions carefully!

**TYPE I.**

**THIRD TERM RESEARCH STIPENDS OF \$4,000**

To be eligible for a Type I stipend the applicant must not be employed during the Third Term in any way which makes it impossible to devote maximum time to research. Priority is given to faculty in the lower ranks and to those who have not previously received such a grant. Research projects for which funds are generally available from other sources will receive low priority.

**Application Format:** The application consists of four parts: (1) A cover sheet and current CV, including mention of all previous grants with amount and year; (2) an abstract summarizing the proposal in simple terms; (3) the proposal itself; and (4) a title sheet and self-addressed (campus) envelope. No application will be accepted unless it contains a current CV.

**Contents:**

Faculty Research Grants 2009 Competition (second notice) ..... 1  
 Arts and Sciences Council Meeting Minutes ..... 3  
 Arts and Sciences Undergraduate Council Meeting Minutes ..... 4

1. The cover sheet should be appended to a current CV and include the following information in the order listed here: (A) name of applicant, (B) faculty rank, (C) department, (D) university mailing address and extension, (E) applications pending or funding expected for the same period or the same research, (F) type of grant (I or II), and (G) title of research project. Please indicate previous funding, both internal and external. Faculty members who have received an Arts and Sciences grant within the last five years should also submit a brief (one to two paragraph) statement describing the results of the project(s) funded.
2. The abstract (100-200 words) should summarize the proposal in simple terms.
3. The proposal should be written in such a manner that members of the Committee who are not experts in your field can understand your proposal. Technical jargon should be avoided. Applicants are encouraged to bear in mind that the evaluators represent a wide range of disciplines in the humanities, natural sciences, and social sciences. The proposal should contain: (A) a statement of the problem; (B) the objectives and expected significance of the research; (C) if applicable to your field, the relationship of the research to the present state of knowledge in the field (with appropriate bibliographic references), a description of your own related previous work or, for applicants in writing or the arts, representative samples of your work; and (D) methods or procedure (how you expect to reach the stated objectives) and, if applicable, a description of data collection techniques and analysis. The proposal itself should be limited to **six double-spaced pages including bibliographic references**. No offprints, photocopies, tapes or other examples of previous work should be enclosed. **Proposals that do not follow this format will not be reviewed.**
4. The title sheet and self-addressed envelope will be returned to the applicant to verify receipt of the proposal.

**Copies:** Twelve copies of the application should be sent to the Committee Chair, Randall Halle (Department of Germanic Languages and Literatures, 1409 Cathedral of Learning).

### TYPE I. RESTRICTIONS

Faculty members who have contractual obligations, including cash advanced for writing, or those engaged in traditionally compensated Third Term teaching or administrative assignments, or with other University or sponsored research summer salary support, are not eligible for these grants.

Grants are not given for projects known to be lucrative commercial ventures, dissertation research, or curriculum development.

### TYPE II. RESEARCH EXPENSE GRANTS

Type II grants are given to cover specific research project expenses for which other sources of funding are not available. Priority is given to faculty in the lower ranks and to new research projects; however, well-justified expenses for successful projects in the later stages of development are also considered.

**Application Format:** The application format for a Type II grant is the same as for a Type I grant, with the addition of a detailed budget.

**The Budget:** On a separate page, the project expenses should be itemized and justified in reasonable detail. Travel expenses should be explained in detail; transportation costs will be limited to coach class airfare. Applicants should submit the most recent airfare quotes from one of the University-designated travel agencies.

**Copies:** Twelve copies of the application should be sent to the Committee Chair, Randall Halle (Department of Germanic Languages and Literatures, 1409 Cathedral of Learning).

## TYPE II. RESTRICTIONS

Type II grants are not given for:

- travel for the purpose of attending conferences or symposia
- projects known to be lucrative commercial ventures
- dissertation research
- curriculum development
- travel for purposes of research that is otherwise funded
- materials or equipment which can be borrowed or are readily available locally
- typing of manuscripts

Library materials acquired under a grant are to be deposited in the University library when they are no longer needed for the project.

### Arts and Sciences Council Meeting Minutes

WEDNESDAY, OCTOBER 15, 2008 - 1:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Juan J. Manfredi; Senior Assistant Dean Michelle L. Amato; Professors Jonathan Arac, Kathleen DeWalt, Stuart Hastings, Linda Jen-Jacobson, Peter Karsten, Ronald Linden, and Diane Litman

**Not Attending:** Professors Renate Blumenfeld-Kosinski (on leave), Eric Moe, Marcus Rediker, and Daniel Shaw

#### 1. Minutes of the Arts and Sciences Council Meeting Held on September 15, 2008

Dean Cooper presented the minutes of the meeting held on September 15, 2008. Professor Stuart Hastings made a motion to approve the minutes and it was carried unanimously.

#### 2. Dean's Report

Dean Cooper reported on the state of the budget in the current economic climate and how it will affect

Arts and Sciences. He noted that the Deans are working on the best way to plan for a potential recession, and will seek the advice of the Arts and Sciences Planning and Budgeting Committee. Council discussed what this means for Arts and Sciences, and Dean Cooper indicated that he would keep Council informed.

#### 3. Report from Arts and Sciences Undergraduate Council

Associate Dean Manfredi reported that the Arts and Sciences Undergraduate Council has not yet met.

Professor Kathleen DeWalt made a motion to accept Dean Manfredi's report and it was carried unanimously.

#### 4. Report from Arts and Sciences Graduate Council

Associate Dean Constable reported that the first meeting of Graduate Council was held on October 3, 2008. They reviewed recommendations for professional development activities and set up TA/TF reviews for the Department of Germanic Languages and Literatures and for the Department of Geology and Planetary Science. Dean Constable also noted that there will be a delay in the NRC data.

Professor Kathleen DeWalt made a motion to accept Dean Constable's report and it was carried unanimously.

#### 5. Set Agenda Items for the Full Faculty Meeting

Dean Cooper presented the agenda for the Full Faculty Meeting to Council. Professor Ronald Linden suggested that we add an item on the budget to the Agenda, and this was accepted by the Dean.

#### 6. Other Business

With no other business the meeting was adjourned at 1:32 p.m.

**Arts and Sciences Council  
Meeting Minutes**

MONDAY, NOVEMBER 10, 2008 - 3:00 P.M.

**In Attendance:** Dean N. John Cooper (Chair); Senior Associate Dean James F. Knapp (Vice Chair); Associate Deans Nicole Constable and Juan J. Manfredi; Professors Jonathan Arac, Kathleen DeWalt, Stuart Hastings, Linda Jen-Jacobson, Peter Karsten, Ronald Linden, Diane Litman, Eric Moe, Marcus Rediker, and Daniel Shaw

**Not Attending:** Senior Assistant Dean Michelle L. Amato and Professor Renate Blumenfeld-Kosinski (on leave)

**1. Minutes of the Arts and Sciences Council Meeting Held on October 15, 2008**

Dean Cooper presented the minutes of the meeting held on October 15, 2008. Professor Ronald Linden noted that "Dean Constable" should be replaced with "Dean Manfredi" in the Report from Arts and Sciences Undergraduate Council. Associate Dean Nicole Constable made a motion to approve the minutes as amended and it was carried unanimously.

**2. Dean's Report**

Dean Cooper reported that the School of Arts and Sciences and Swanson School of Engineering have launched the **Center for Simulation and Modeling**, co-directed by **Kenneth Jordan**, Distinguished Professor of Computational Chemistry, and **J. Karl Johnson**, William Kepler Whiteford Professor and NETL Faculty Fellow in the Swanson School of Engineering. The Center will help faculty who need high level support to initiate and complete projects dependent on high performance computing.

**3. Update on the Budget**

Dean Cooper reported on the state of the budget. He noted that he and the Deans have received instructions on how to plan for the publicly announced recession from this year's budget, and that they will be working with the Arts and Sciences Planning and Budgeting Committee to plan for next year. Council discussed implications for Arts and Sciences.

**4. Report from Arts and Sciences Undergraduate Council**

Associate Dean Manfredi reported that the Arts and Sciences Undergraduate Council met on October 29, 2008 and on November 3, 2008. Undergraduate Council approved a new Spanish course and a new history course, and currently has 25 more proposals pending. They initiated discussions on updated history and psychology majors.

Professor Peter Karsten made a motion to accept Dean Manfredi's report and it was carried unanimously.

**5. Report from Arts and Sciences Graduate Council**

Associate Dean Constable reported that Arts and Sciences Graduate Council has not met since the last meeting of Arts and Sciences Council.

**6. Other Business**

With no other business the meeting was adjourned at 3:25 p.m.

**Arts and Sciences Undergraduate Council  
Meeting Minutes**

WEDNESDAY, OCTOBER 29, 2008 - 3:30 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Jonathan Adams, Sourav Bhattacharya, Nila Devanath, Lacey Ecker, Bryan Hanks, Amanda Reed, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, Aster Teclay, and Janyce Wiebe

**Not Attending:** Neepa Majumdar

**1. Minutes**

Minutes from the meeting on April 28, 2008 were approved.

**2. New Business**

Council read a thank you note from Christian Gerlach, who resigned from Arts and Sciences

Undergraduate Council and his position at the University.

Laurence Glasco was appointed to fill Michael Goodhart's seat while Goodhart is on sabbatical.

### Approved Courses

- SPAN 0015 – Intensive Elementary Spanish
- HIST 1753 – The Ottoman Empire (1300-1923): Also approved to fulfill HIST, REG, and NW requirements.

### Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, NOVEMBER 3, 2008 - 4:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Jonathan Adams, Nila Devanath, Laurence Glasco, Bryan Hanks, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, and Janyce Wiebe

**Not Attending:** Sourav Bhattacharya, Lacey Ecker, Neepa Majumdar, Amanda Reed, and Aster Teclay

#### 1. Minutes

Minutes from the meeting on October 29, 2008 were approved.

#### 2. Other Business

- SPAN 0015 – Discussion tabled until additional background available
- ANTH 1604 – Discussion to be continued
- Psychology major revision – Discussion to be continued

### Arts and Sciences Undergraduate Council Meeting Minutes

MONDAY, NOVEMBER 17, 2008 - 1:30 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Sourav Bhattacharya, Nila Devanath, Laurence Glasco, Bryan Hanks, Francesca Savoia, Chandralekha Singh, Oscar Swan, Aster Teclay, and Janyce Wiebe

**Not Attending:** Jonathan Adams, Lacey Ecker, Neepa Majumdar, Amanda Reed, and Susan Sesack

#### 1. Minutes

Minutes from the meeting on November 3, 2008 were approved.

#### 2. Old Business

##### Existing Courses to Fulfill a General Education Requirement

- SPAN 0015 – Intensive Elementary Spanish: Approved to fulfill the FL requirement.

#### 3. New Business

##### Approved Modifications to Majors

- History major revision

##### Approved Courses

- SOC 1324 – Social Problems and Moral Crusades
- ENGWRT 0540 – Writing Youth Literature
- ITAL 0052 – Italian Across the Curriculum Practicum
- FR 0052 – French Across the Curriculum Practicum

### Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, NOVEMBER 19, 2008 - 1:30 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Jonathan Adams, Sourav Bhattacharya, Bryan Hanks, Francesca Savoia, Chandralekha Singh, Oscar Swan, and Aster Teclay

**Not Attending:** Jonathan Adams, Nila Devanath, Lacey Ecker, Laurence Glasco, Neepa Majumdar, Amanda Reed, Susan Sesack, and Janyce Wiebe

#### 1. Minutes

Minutes from the meeting on November 17, 2008 were approved.

## 2. New Business

### Selection of the 2009 Ampco-Pittsburgh Prize for Excellence in Advising

Council discussed nominees for the Ampco-Pittsburgh Prize for Excellence in Advising and selected the 2009 recipient.

## Arts and Sciences Undergraduate Council Meeting Minutes

WEDNESDAY, DECEMBER 3, 2008 - 1:00 P.M.

**In Attendance:** Associate Dean Juan J. Manfredi (Chair), Sourav Bhattacharya, Bryan Hanks, Francesca Savoia, Susan Sesack, Chandralekha Singh, Oscar Swan, Aster Teclay, and Janyce Wiebe

**Not Attending:** Jonathan Adams, Nila Devanath, Lacey Ecker, Neepa Majumdar, and Amanda Reed

### 1. Minutes

Minutes from the meeting on November 19, 2008 were approved.

### 2. New Business

#### Approved Courses

- THEA 1903 – Seminar in Theatre Arts
- ANTH 1609 – Advanced Skeletal Analysis
- SOC 1114 – Qualitative Research Methods