

The DIETRICH School of Arts & Sciences Gazette

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Dietrich School of Arts and Sciences Planning and Budgeting Committee Minutes from the March 16, 2012 Meeting

ATTENDING: Dean N. John Cooper (Chair), Senior Associate Dean James Knapp, Acting Associate Dean Steve Carr, Associate Dean John Twyning, Senior Director of Undergraduate Studies Judith McConnaha, Interim Associate Dean Cristina Ruggiero, Director of Communications Carol Mullen, Professors David Waldeck, Stephen Weber, and James Cassing, and Staff Representatives Elizabeth Conforti and Georgia Spears.

NOT ATTENDING: Associate Dean W. Richard Howe, Assistant Dean Barbara Vattimo, Professors Andrew Weintraub (on sabbatical), Randall Walsh, and Jerome Branche, Staff Representative Mary Beth Conroy, and Student Representatives Julia Bursten and Chris Myers.

1. Minutes of the meeting held on March 12, 2012

Dean Cooper presented the minutes of the meeting held on March 12, 2012. Dean Cooper made two adjustments to the report on budget section and Associate Dean John Twyning moved that the minutes be accepted. The motion was seconded, and the minutes were unanimously approved.

2. Dean's Report

Dean Cooper drew attention to an article by Governor Tom Corbett in the Pittsburgh Tribune-Review. Corbett cites that the ratio of workers to students at Penn State is 2:1, and Dean Cooper advised that the ratio at Pitt is 4.5:1. Dean Cooper pointed out that Corbett would like there to be a forum for people to report university waste anonymously.

3. Report on the Budget (Dean N. John Cooper)

Dean Cooper advised that there has been no change in the budget since the last meeting.

4. Review Resource Conservation draft memo

Dean Cooper presented a written draft of the memo and described each individual section, while taking comments and suggestions from the group. A discussion about alcohol guidelines took place. The memo was unanimously approved.

5. Budget Reallocation section of Strategic Planning Document

Dean Cooper presented the most recent version of this section and indicated that the 5% reallocation goal would be achieved through the proposed cuts. This section was approved unanimously.

6. Diversity section of Strategic Planning Document

This section was approved for final review by the Deans.

7. Faculty section of Strategic Planning Document

This section was approved for final review by the Deans.

8. Graduate section of Strategic Planning Document

Dean Cooper reminded Associate Dean Steve Carr that this section needed to include materials on assessment. With agreement that this would be added this section was approved by all.

9. Undergraduate section of Strategic Planning Documents

-This section was approved for final review by the Deans.

10. Other Business

With no further business the meeting adjourned at 2:37 p.m.

Cont.

**Dietrich School of
Arts and Sciences Council
Minutes from the March 21, 2012 Meeting**

In Attendance: Dean N. John Cooper (Chair), Senior Associate Dean James Knapp, Associate Dean for Undergraduate Studies John Twyning, Acting Associate Dean for Graduate Studies Stephen Carr, and Professors Delanie Jenkins, Scott Morgenstern, Jerome Branche, and Stephen Manuck, and graduate student Julie Hoggarth

Not attending: Senior Director of Undergraduate Studies Judith McConnaha and Professors, Joseph Grabowski (on leave), Suzanne Staggengborg (on sabbatical), Paul Shepard, Jerome Taylor, Deane Root, Randall Walsh, and David Waldeck, and graduate student Katherine Martin

1. Minutes of the Meeting held on January 18, 2012

Dean Cooper presented the minutes of the meeting held on January 18, 2012. Acting Associate Dean Steve Carr moved to accept the minutes. This motion was seconded by Senior Associate Dean Jim Knapp and approved by the Council.

2. Dean's Report

Dean Cooper announced the 2012 Faculty Award winners.

- Chancellor's Distinguished Teaching Award: Senior Lecturer John Ramirez (Computer Science)
- Chancellor's Distinguished Research Award: Assistant Professor Brent Doiron (Mathematics) and Professor Eric Moe (Music)
- Chancellor's Distinguished Public Service Award: Professor Edward Muller (History)
- Bellet Award: Associate Professor Sunil Saxena (Chemistry) and Senior Lecturer Cynthia Skrzycki (English)

2012 Provost's Award for Excellence in Mentoring

- Professor Rami G. Melhem, Computer Science
- Professor B. Guy Peters, Political Science
- Professor Stephen G. Weber, Chemistry

Professor Kirk Savage (History of Art and Architecture) received the J. B. Jackson Prize (2012) from the Foundation for Landscape Studies for his book *Monument Wars*. This is his second award for this book.

3. Update on the Budget

Dean Cooper reported that Governor Corbett has proposed a 30% reduction to the Commonwealth Appropriation; there has been support from legislators to reduce this cut. Dean Cooper advised that a 5% reduction in the Dietrich School's expenditures has been put into place. He also reported that the University is moving forward well with recruiting the next class, and there has been a 7% increase in applications from out-of-state students.

Dean Cooper anticipates that the legislature will enact a Commonwealth budget by June 30, 2012 as legally required, but is not optimistic that it will be enacted before that.

4. Report from Dietrich School of Arts and Sciences Undergraduate Council (Associate Dean John Twyning)

Associate Dean John Twyning reported that Undergraduate Council met on March 1, 2012.

General Education Requirements were unanimously approved by the Undergraduate Council for the following existing courses: CHIN 008 "Revolution, and Identity in Modern Chinese Culture," and HIST 1019 "Cities in Historical Perspective."

The report was accepted unanimously.

5. Report from Dietrich School of Arts and Sciences Graduate Council (Acting Associate Dean Stephen Carr)

Acting Associate Dean Stephen Carr reported that Graduate Council met on Friday, February 3, 2012. Graduate Council approved the report on TA training in math, and there was a discussion about theatre arts that need to report back. Dean Carr advised that they are thinking about criteria for reducing the budget for graduate education.

The report was approved unanimously.

6. Nomination of Senior Associate Dean James Knapp for an additional 3-year term as Senior Associate Dean.

Dean Cooper informed the group that Jim Knapp's appointment as Senior Associate Dean was coming to an end, and would like to nominate him for another 3-year term. Dean Cooper advised that Jim has made extraordinary progress with the strategic planning system that has benefited the departments, and has been an incredible resource and

source of knowledge for department chairs.

Dean Knapp was excused from the meeting.

After a brief discussion, all in attendance moved unanimously to accept the nomination.

7. Other Business

With no other business the meeting was adjourned at 2:27 p.m.

**Dietrich School of Arts and Sciences
Undergraduate Council
Minutes from the March 22, 2012 Meeting**

In attendance: John Twyning (chair), Elizabeth Taylor (secretary), Adriana Helbig, Jeffrey Hildebrand, Margaret Judd, Richard Moreland, Michael Morrill, Anna Vainchtein, Anne Weis, Thomas Jabro, Jacob Robbins

Not attending: Sourav Bhattacharya, Janelle Greenberg, Judy McConnaha, Abdul Ahmed, Pooja Patel, Alexander Zimmerman

1. Minutes

Minutes from the meeting March 1, 2011 were approved.

2. New Business

Approved revisions to departmental bylaws to allow internal approval of new courses

Department of Physics and Astronomy
Department of Theatre Arts

Modification to majors

Physics major
Physics and Astronomy major

Existing courses approved to fulfill General Education Requirements

HIST 1040 World War I in Comparative Perspective – Approved to fulfill the Historical Change and Foreign Culture/International – Comparative requirements
HIST 1124 Ireland – Approved to fulfill the Historical Change and Foreign Culture/International – Regional requirements

HPS 1602 Race: History, Biology, Psychology, Philosophy – Approved to fulfill the Philosophy requirement
ENGLIT 1756 Ballads and Blues - Approved to fulfill the Second Course in Literature, the Arts, or Creative Expression requirement

**Dietrich School of Arts and Sciences
Graduate Council (A&S-GC)
Meeting Minutes March 23, 2012**

Attendees: Andrea Aldrich, Daniel Berkowitz, Stephen Carr, Robert Daley, Lauren Oldfield, Nicholas Thorne, Alba Tuninetti and Robert Walters.

Not in attendance: Christopher Bonneau, Julia Bursten, Nancy Condee, Susan Kalisz, Adam Shear.

1. Review of February 24th Minutes. Accepted and approved by Council.

2. Response of Theatre Arts to TA/TF Report. Acting Associate Dean Stephen Carr shared his letter with Council that accompanied the initial report. Dean Carr has since heard back from the Chair of the Department of Theatre Arts. The Chair, Bruce McConachie, indicated that he had shared the report with the faculty but would not get an opportunity until Friday, March 23rd to share it with the graduate students. At that time the department would forward its response to the suggestions made by the council.

Dean Carr suggested that a schedule for the TA reviews be discussed at the April 20th for the upcoming fall.

3. Budget and Graduate Education: The following things were considered when discussing budget cuts: Synergy, tuition costs, cost to produce Ph.d. degrees, time to degree, short term vs. long term goals, reallocation of resources, professional counseling, quality programming, etc.

Inquiries: How can we maintain what we are committed to? What is a reasonable expectation of funding for completion of degree? What criteria will be used when looking at individual departments? How do you prevent the lowering of morale?

4. New business. There was no other business and meeting was adjourned.

**Dietrich School of Arts and Sciences
Undergraduate Council
Minutes from the April 5, 2012 Meeting**

In attendance: John Twyning (chair), Elizabeth Taylor (secretary), Sourav Bhattacharya, Janelle Greenberg, Jeffrey Hildebrand, Judy McConnaha, Richard Moreland, Michael Morrill, Anna Vainchtein, Anne Weis

Not attending: Adriana Helbig, Margaret Judd, Abdul Ahmed, Pooja Patel, Thomas Jabro, Jacob Robbins, Alexander Zimmerman

1. Minutes

Minutes from the meeting on March 22, 2011 were approved.

2. New Business

Existing courses approved to fulfill General Education Requirements

ENGLIT 0617 Changing Families in Literature – Approved to fulfill the Literature requirement

ENGLIT 1247 August Wilson – Approved to fulfill the Second Course in Literature, the Arts, or Creative Expression requirement

ENGLIT 1000 Translation Studies – Approved to fulfill the Second Course in Literature, the Arts, or Creative Expression requirement

SOC 0359 Global Issues and the United Nations – Approved to fulfill the Foreign Culture / International – Global requirement

HIST 1792 Navigating World History – Approved to fulfill the Foreign Culture / International – Global requirement

HIST 0403 History of Modern Southeast Asia – Approved to fulfill the Historical Change, Foreign Culture / International – Regional, and Non-Western Culture requirements.