Dietrich School of Arts and Sciences Planning and Budgeting Committee
Minutes from the February 6, 2012 Meeting

ATTENDING: Dean N. John Cooper (Chair), Senior Associate Dean James Knapp, Acting Associate Dean Steve Carr, Associate Dean John Twyning, Senior Director of Undergraduate Studies Judith McConnaha, Director of Communications Carol Mullen, Assistant Dean Barbara Vattimo, Professors David Waldeck, Stephen Weber, Randall Walsh, and James Cassing, and Staff Representatives Georgia Spears and Elizabeth Conforti, Student Representatives Chris Myers, and Julia Bursten

NOT ATTENDING: Associate Dean W. Richard Howe, Professors Jerome Branche, and Andrew Weintraub (on sabbatical), Staff Representative Mary Beth Conroy

1. Minutes of the meeting held on January 23, 2012

Dean Cooper presented the minutes of the meeting held on January 23, 2012. Professor David Waldeck moved that the minutes be accepted. The motion and the minutes were unanimously approved.

2. Dean’s Report

Dean Cooper reported that the Governor would make the announcement about the reductions to the Commonwealth Appropriation soon.

3. Report on the Budget (Dean N. John Cooper)

Dean Cooper mentioned that he had responded to the first part of Provost’s memo and suggested that there should be a joint meeting on February 14, 2012 of the Dietrich School PBC, Chairs and Directors, and Departmental Administrators to develop additional ideas for resource conservation for the second response. He proposed a format with breakout groups of ca 6, and a general conversation ensued from which emerged an agreement that there should be prompts for each group to think about 1) big ticket, mid ticket, and small ticket items, 2) long term, mid term, and short term items, and 3) operational and programmatic reductions. Each group will then have a few minutes to share their ideas for cost cutting strategies.

4. Draft of Planning Document section on Vision

Dean Cooper presented a revised version of the vision statement for PBC suggestions and comments. A few changes to the draft were recommended, and another draft will be presented at the next meeting for approval.

5. Review of Strategic Priorities

Dean Cooper presented a new draft of strategic priorities for approval. There was a suggestion to add “how to” at the beginning of each bullet, except for the last one. Dean Cooper agreed to look at the text again with Carol Mullen and report back to PBC.

6. Draft of Planning Document section on Undergraduate Education

Associate Dean John Twyning and Senior Director of Undergraduate Studies Judith McConnaha presented a first draft of the Undergraduate Studies section. They indicated that data will be collected and added to the sections to establish current benchmarks and future goals.

There was a suggestion to focus the thinking on specific goals dealing with undergraduate writing; it might be appropriate to include some information on departmental and writing center resources.

7. Other Business

With no further business the meeting adjourned at 2:23 p.m.

Cont.
ATTENDING: Dean N. John Cooper (Chair), Senior Associate Dean James Knapp, Associate Dean W. Richard Howe, Acting Associate Dean Steve Carr, Associate Dean John Twyning, Interim Associate Dean Cristina Ruggiero, Senior Director of Undergraduate Studies Judith McConnaha, Director of Communications Carol Mullen, Professors David Waldeck, Stephen Weber, Randall Walsh, and James Cassing, and Staff Representatives Georgia Spears and Elizabeth Conforti, Student Representatives Chris Myers, and Julia Bursten

NOT ATTENDING: Assistant Dean Barbara Vattimo, Professors Jerome Branche, and Andrew Weintraub (on sabbatical), Staff Representative Mary Beth Conroy

1. Minutes of the meeting held on February 6, 2012

Dean Cooper presented the minutes of the meeting held on February 6, 2012. Professor Randy Walsh moved that the minutes be accepted. The motion was seconded by Professor David Waldeck and the minutes were unanimously approved.

2. Dean’s Report

Dean Cooper announced the 2012 Faculty Award winners.

- Chancellor’s Distinguished Teaching Award—Senior Lecturer John Ramirez (Computer Science)
- Chancellor’s Distinguished Research Award—Assistant Professor Brent Doiron (Mathematics) and Professor Eric Moe (Music)
- Chancellor’s Distinguished Public Service Award—Professor Edward Muller (History)
- Bellet Award—Associate Professor Sunil Saxena (Chemistry) and Senior Lecturer Cynthia Skrzyczki (English)

Professor Kirk Savage (History of Art and Architecture) received the J. B. Jackson Prize (2012) from the Foundation for Landscape Studies for his book “Monument Wars.” This is his second award for this book.

3. Report on the Budget (Dean N. John Cooper)

Dean Cooper reported that the Governor announced his plan for a $27.14 billion budget for the upcoming fiscal year and proposed a 30% cut in commonwealth appropriation for higher education. That cut corresponds to a loss of $41 million in total university appropriation.

4. Review of Planning Document section on Voluntary Support

Dean Cooper shared a draft version of the Voluntary Support section. There was a discussion about what the Dietrich School can do to engage with students while they are here and before they become alumni. Dean Cooper advised that he will have a conversation with the Development Team to further define the Voluntary Support section.

5. Draft of Planning Document section on Graduate Studies

The Graduate Studies section was not drafted and unable to be shared for discussion. Dean Cooper had planned to share a Diversity section, however, because of time this will be discussed in the next meeting.

6. Agenda and Charge for February 14, 2012 Special PBC Meeting

Dean Cooper discussed the agenda and charge and asked for comments or suggestions. The agenda and charge were approved by all, and various members of PBC agreed to lead tables in the break out sections.

Dean Cooper explained that at the beginning of the meeting he will present a PowerPoint as a budget summary. He briefly went over the presentation and made note of areas that need clarification.

7. Other Business

With no further business the meeting adjourned at 2:27 p.m.
Studies Judith McConnaha, Assistant Dean Barbara Vattimo, Professors David Waldeck, Stephen Weber, Randall Walsh, and James Cassing, and Jerome Branche, and Staff Representatives Elizabeth Conforti, Student Representatives Chris Myers, and Julia Bursten

NOT ATTENDING: Associate Dean W. Richard Howe, Director of Communications Carol Mullen, Professors Andrew Weintraub (on sabbatical), Staff Representative Mary Beth Conroy and Georgia Spears.

1. Minutes of the meeting held on February 13, 2012

Dean Cooper presented the minutes of the meeting held on February 13, 2012. Professor David Waldeck suggested adding the word “cut” at the bottom of page 1. Dean Cooper approved the suggestion and Professor Randy Walsh moved that the minutes be accepted. The motion was seconded and the minutes were unanimously approved.

2. Dean’s Report

Dean Cooper did not have anything to report at this time.

3. Report on the Budget (Dean N. John Cooper)

Dean Cooper advised that at this time the budget outlook is the same and there is nothing new to report.

4. Review of Planning Document section on Voluntary Support

Dean Cooper shared the information he received from the Development Team on questions that were asked in the last meeting. Dean Cooper advised that he was going to look at this section again and make necessary corrections.

5. Draft of Planning Document section on Graduate Studies

The Graduate Studies section was not drafted and unable to be shared for discussion. Dean Cooper had planned to share a Diversity section, however, because of time this will be discussed in the next meeting.

6. Special PBC Meeting

A report on the Special PBC meeting was distributed to all members. Dean Cooper advised that it would be a good idea to take a look at the list and come up with top ways to respond to the 5% budget cut.

The group came up with a list of institutional level, within Arts and Sciences, and big ticket item ideas to respond to the Provost’s memo. Dean Cooper will compose a response reflecting suggestions from the discussion.

7. Other Business

With no further business the meeting adjourned at 2:37 p.m.

FACULTY PERSONNEL ACTIONS

APPOINTMENTS

ANTHROPOLOGY
- Luke Barton
  Assistant Professor
  January 1, 2012

BIOLOGICAL SCIENCES
- Welkin Chambers
  Research Assistant Professor
  January 1, 2012

CHEMISTRY
- Albert DeFusco III
  Research Assistant Professor
  December 12, 2011
- Marvin Yu
  Visiting Research Professor
  January 1, 2012
- Jiantao Zhang
  Research Assistant Professor
  September 1, 2011

HISTORY
- Laura Gotkowitz
  Associate Professor w/ tenure
  January 1, 2012
- Gregor Thum
  Assistant Professor
  January 1, 2012

LINGUISTICS
- Ece Ulus
  Visiting Assistant Instructor
  September 1, 2011
NEUROSCIENCE
Kathryn Gill
Research Assistant Professor
December 1, 2011
Anne Marie Oswald
Assistant Professor
January 1, 2012

CHANGES IN RANK

COMPUTER SCIENCE
Jonathan Misurda
Title Changed, Lecturer
January 1, 2012

HISTORY OF ART AND ARCHITECTURE
Julia Finch
Title Changed, Visiting Lecturer
January 1, 2012

ADMINISTRATIVE CHANGES

EAST ASIAN LANGUAGES & LITERATURES
David Mills
Appointed, Acting Chair
January 1-April 30, 2012

HISTORY OF ART AND ARCHITECTURE
Kathleen Linduff
Reappointed, Acting Chair
January 1-April 30, 2012

SABBATICALS/LEAVES OF ABSENCE

CHEMISTRY
Adrian Michael
Sabbatical Leave
January 1-April 30, 2012

COMMUNICATION
William Fusfield
Leave of Absence
January 1-February 29, 2012

Gordon Mitchell
Leave of Absence
January 1-January 28, 2012

Ronald Zboray
Leave of Absence
January 1-January 28, 2012

COMPUTER SCIENCE
Shi-Kuo Chang
Sabbatical Leave
January 1-April 30, 2012

EAST ASIAN LANGUAGES & LITERATURES
Hiroshi Nara
Sabbatical Leave
January 1-April 30, 2012

ENGLISH
Jonathan Arac
Sabbatical Leave
January 1-April 30, 2012

Ellen Bishop
Leave of Absence
November 9, 2011-February 1, 2012

Curtis Breight
Sabbatical Leave
January 1-April 30, 2012

Lynn Emanuel
Sabbatical Leave
January 1-April 30, 2012

Lucy Fischer
Sabbatical Leave
January 1-April 30, 2012

Emelyn Fuhrman
Leave of Absence
January 14-March 23, 2012

Ryan McDermott
Leave of Absence
January 1-January 28, 2012

Gayle Rogers
Leave of Absence
January 1-January 28, 2012

Mariolina Salvatori
Leave of Absence
January 1-April 30, 2012

FRENCH AND ITALIAN LANGUAGES & LITERATURES
Francesca Savoia
Sabbatical Leave
January 1-April 30, 2012

GEOLOGY AND PLANETARY SCIENCE
Emily Elliott
Leave of Absence
January 31-April 10, 2012
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RETIREMENT

ANTHROPOLOGY
Terrence Kaufman
Professor Emeritus
December 31, 2011

HISTORY
Allan Galpern
Associate Professor Emeritus
December 31, 2011

PHYSICS AND ASTRONOMY
Paul Shepard
Professor Emeritus
December 31, 2011

SLAVIC LANGUAGES & LITERATURES
Jane Harris
Professor Emerita
December 31, 2011

RESIGNATION

BIOLOGICAL SCIENCES
Kyle Gurley
Assistant Professor
February 17, 2012

GEOLOGY AND PLANETARY SCIENCE
Ian Skilling
Visiting Research Assistant Professor
December 31, 2011

HISPANIC LANGUAGES & LITERATURES
Carlos Ramirez
Lecturer
December 16, 2011

END OF CONTRACT

CHEMISTRY
Bruhaspathy Miriyala
Visiting Research Professor
December 31, 2011