

The DIETRICH School of Arts & Sciences Gazette

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Dietrich School Planning and Budgeting Committee Minutes of the January 21, 2020 Meeting

Council Members present: Dean Kathleen Blee (Chair); Associate Dean for Faculty Recruitment and Research Development Adam Leibovich (Vice Chair); Associate Dean for Faculty Affairs Kay Brummond; Associate Dean for Undergraduate Studies and the College of General Studies John Twyning; Associate Dean for Graduate Studies and Research Holger Hock. Council Representatives Jeffrey Lawrence and Dawn McCormick; Faculty Representatives Leslie Hammond, Suzanna Gribble, Meredith Guthrie, and Lucas Mentch; Staff Representative Kristin Hopkins and Georgia Spears; Graduate Student Members Maria-del-Carmen Barrios, Deborah Danuser, and Xinyi Wu

Committee Members not present: Council Representative David Huffman; Faculty Representatives Giuseppina Mecchia and Jae Jae Spoon; Staff Representative Evon Nigro

Dietrich School Resource Personnel Present: Executive Director for Staff Personnel and Senior Assistant Dean Michele Montag, Executive Director for Financial and Physical Resources Patrick Cunningham, Assistant Dean for Business and Finance Barbara Vattimo, Director of Communications and Undergraduate Recruitment Carol Mullen, Executive Administrator Lisa Lang and Administrative Coordinator Alyson Sved.

Guests: Senior Advisor to the Dean for Diversity, Equity, and Inclusion Tara Meyer

Dean Blee welcomed the committee members and thanked them for attending.

1. Approval of minutes of the Dietrich School PBC meeting held on January 14, 2020.

The minutes of the PBC meeting held on January 14, 2020 were distributed electronically, moved, seconded, and approved.

2. Goal 4 – Promote Diversity and Inclusion

Dean Blee introduced Dr. Tara Meyer, as the newly appointed Senior Advisor to the Dean for Diversity,

Equity, and Inclusion. Dr. Meyer her vision for achieving the school's diversity goals.

Executive Director for Staff Personnel and Senior Assistant Dean Michele Montag reported on diversity initiatives pertaining to staff. These include mandatory mitigating bias training, external representation on hiring committees, and a the staff fellowship program.

3. Goal 5 – Embrace the World

Dean Blee reviewed the current responses for this goal and invited Associate Dean Twyning to elaborate on the International Studies Co-Major and new summer program.

Dean Blee shared that next meeting the committee will discuss goals one and two.

The meeting was adjourned at 1p.m.

Dietrich School Planning and Budgeting Committee Minutes of the January 29, 2020 Meeting

Committee Members Present: Dean Kathleen Blee (Chair); Associate Dean for Faculty Recruitment and Research Development Adam Leibovich (Vice Chair); Associate Dean for Faculty Affairs Kay Brummond; Associate Dean for Undergraduate Studies and the College of General Studies John Twyning; Associate Dean for Graduate Studies and Research Holger Hock; Council Representatives David Huffman, Jeffrey Lawrence and Dawn McCormick; Faculty Representatives Meredith Guthrie, Leslie Hammond, Giuseppina Mecchia, and Jae Jae Spoon; Staff Representatives Kristin Hopkins and Evon Nigro

Committee Members not present: Faculty Representatives Suzanna Gribble and Lucas Mentch; Staff Representative Georgia Spears; Graduate Student Members Maria-del-Carmen Barrios, Deborah Danuser, and Xinyi Wu

Dietrich School Resource Personnel Present: Executive Director for Staff Personnel and Senior Assistant Dean Michele Montag; Executive Director for Financial and Physical Resources Patrick Cunningham; Executive

Director of Undergraduate Studies and the College of General Studies Jessica Hatherill; Director of Communications and Undergraduate Recruitment Carol Mullen; Executive Administrator Lisa Lang; and Administrative Coordinator Alyson Sved.

Guests: Rebecca Farabaugh and Mary Napoli

Dean Blee welcomed the committee members and thanked them for attending.

4. Approval of minutes of the Dietrich School PBC meeting held on January 21, 2020.

The minutes of the PBC meeting held on January 21, 2020 were distributed electronically, moved, seconded, and approved.

5. Goal 1 – Advance Educational Excellence

Associate Dean Hooch reported on the introduction of new master level programs and efforts being made to strengthen current master's programs.

Dean Blee asked the committee to share ideas on metrics that the school could use to evaluate these programs.

Associate Dean Twyning elaborated on undergraduate cross-discipline programs including data science, medical humanities, and an international studies co-major. He added that there is a drive to increase undergraduate research opportunities.

Executive Director Hatherill updated the committee on ways that CGS has been working with the Dietrich School to better support non-traditional students.

Rebecca Farabaugh and Mary Napoli provided an overview of Study Lab (<https://www.asundergrad.pitt.edu/study-lab>).

The committee made suggestions for additions to the strategic plan including undergraduate internships alongside undergraduate research to demonstrate how students are growing outside of the classroom.

6. Goal 2 – Engage in Research of Impact

Dean Blee shared that the three main efforts are to increase research, create scholarship activity, and support team-based research and the success of funded research.

Executive Director Cunningham shared statistics on space in the Dietrich School and discussed the role of the Office of Sponsored Projects.

Dean Blee announced that the February 6 meeting has been cancelled.

The meeting was adjourned at 3:40 p.m.