DIETRICH SCHOOL DEAN’S OFFICE

**Kathleen Blee, Dean**

Primary Contact: **Christine Trotman**

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| **John Twyning**Associate Dean for Undergraduate Studies and the College of General Studies**Jessica Hatherill**Executive Director, Undergraduate Studies and the College of General Studies | **Jonathan Woon**Associate Dean for Graduate Studies  | **Kay Brummond**Associate Dean for Faculty | **Adam Leibovich**Associate Dean for Research and Faculty Development | **Patrick Cunningham**Executive Director for Financial and Physical Resources | **Michele Montag**Executive Director of Administration |
| Undergraduate academic policies and procedures, assessment of student learning, Undergrad Advising, Student Records, College in High School, Undergraduate Research, First-Year Programs, Academic Success Initiatives (incl. Tutoring and Academic Skills Workshops; formerly the Academic Resource Center), Student Support Services.  Liaison to Office of Admissions and Financial Aid. Academic oversight of CGS.Non-traditional students, including targeted academic and student support programming; Veteran’s Services, Osher Lifelong Learning Institute. | Graduate student admission, student support, graduation.Diversity programming. | Tenure, promotion, and contract renewals; faculty leaves, sabbaticals, transfers out of the tenure stream; faculty grievances and allegations against faculty; faculty fellowships; faculty mentoring programs and leadership development; faculty diversity initiatives; departmental strategic planning. Advise/mentor chairs and center and program directors. | Recruiting, hiring, and research development for all faculty; management of the ancillary budget; course releases; salary reconsiderations;secondary and joint appointments; faculty retirements and terminations.Foster cross-departmental and cross-institutional research; advise on major equipment and instrumentation purchases; provide oversight of COI, IP, and consulting agreements. | Budget, enrollment, space allocation, capital projects. Supervisory oversight of finance, IT support, sponsored research administration, shared research support services, facilities and construction operations.  | Staff structure, climate, workforce deployment and development, performance management. Supervisory oversight of Dean’s office support, Payroll/ Personnel, Strategic Communications, Division Administrators.  |
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| PRIMARY SENIOR STAFF LIAISON FOR DEPARTMENTS AND PROGRAMS |
| **Humanities** | **Natural Sciences** | **Social Sciences** |
| Division Staff Administrator: **James Griffin**j.griff@pitt.edu 412-383-4149 | Division Staff Administrator: **Linda Howard**hlinda@pitt.edu 412-383-0755 | Division Staff Administrator: **Linda Howard**hlinda@pitt.edu 412-383-0755 |
| Architectural StudiesChildren’s LiteratureClassicsClassics, Philosophy, and Ancient CommunicationCultural StudiesEast Asian Languages & LiteraturesEnglishFilm StudiesFrench & Italian Languages & LiteraturesGender, Sexuality and Women’s StudiesGerman Languages & LiteraturesHispanic Languages & LiteraturesHistory & Philosophy of ScienceHistory of Art & ArchitectureJewish StudiesLinguisticsMedieval and Renaissance StudiesMusicPhilosophyReligious StudiesSlavic Languages & LiteraturesStudio ArtsTheatre Arts | BioethicsBiological SciencesChemistryComputational Biology (joint program with CMU)Geology & Environmental ScienceIntegrative Molecular BiologyMathematics Molecular Biophysics and Structural Biology (join program with CMU)Neuroscience (inc. CNUP)Physics & AstronomyPsychologyStatistics | Africana StudiesAnthropologyEconomicsHistoryPolitical ScienceSociologyUrban Studies |