

Criteria for Promotion, Appointment, Evaluation, and Reappointment of Appointment Stream Faculty

Submission Date: end of January

Teaching Assistant Professor Promotion Rank Criteria

Teaching Assistant Professors typically have a terminal degree in the discipline (or closely related discipline), with the exception of Teaching Professors who may have years in service of the area instead of a terminal degree. Teaching Assistant Professors will generally have some curricular duties as part of their role.

Teaching Assistant Professor (previously Lecturer I): A full-time faculty appointment outside the tenure stream whose primary responsibility is teaching, that may also include activities such as student advising, supervision of graduate student teachers, program administration, and technical or artistic support. Initial appointment is for one year, and may be renewed for up to two additional years. In the third year, a Teaching Assistant Professor who has demonstrated consistent excellence may be recommended for subsequent renewals of up to three years. After completing the fifth year, a Teaching Assistant Professor may be considered for promotion to Teaching Associate Professor. Previous teaching experience (full-time) in the same subject or other relevant experience may, at the discretion of the department and the Dean, be taken into account to allow early promotion. Evaluation and recommendation for contract renewals will be by a vote of the tenured and tenure stream faculty, and faculty at the ranks of Teaching Associate Professor and Teaching Professor.

Teaching Associate Professor (previously Lecturer II): Recommendation for promotion to Teaching Associate Professor will be by a vote of the tenured and tenure stream faculty, and faculty at the ranks of Teaching Associate Professor and Teaching Professor. A full-time faculty appointment outside the tenure stream whose duties are the same as those of Teaching Assistant Professor, who has demonstrated consistent excellence as a teacher and/or in other assigned duties. Appointments are normally for three years and are renewable. After completing the fifth year as a Teaching Associate Professor, they may be considered for promotion to Teaching Professor. Previous teaching experience (full-time) in the same subject or other relevant experience may, at the discretion of the department and the Dean, be taken into account to allow early promotion. Evaluation and recommendation for contract renewals will be by a vote of tenured and tenure stream faculty, and faculty at the rank of Teaching Professor.

- Teaching Associate Promotion Checklist

Teaching Professor (previously Senior Lecturer): Recommendation for promotion to Teaching Professor will be by a vote of tenured and tenure stream faculty, and faculty at the rank of Teaching Professor. A title reserved for persons of considerable professional attainment, of eminence, or with recognized expertise in their fields of scholarship or in the creative arts. Renewable appointments are normally for five years. Evaluation and recommendation for contract renewals will be by a vote of tenured and tenure stream faculty. Promotion from Teaching Assistant Professor or Teaching

Associate Professor to Teaching Professor or faculty hired full-time after 9/01/2016 requires a terminal degree in the instructional or closely related discipline.

- Teaching Professor Promotion Checklist

Instructor Promotion Rank Criteria

Instructors are required to have a MA or MS degree in the discipline or closely related discipline. Instructors do not have curricular duties as part of their role.

Instructor I: A full-time faculty appointment outside the tenure stream whose primary responsibility is teaching, who may also have other assigned duties. Initial appointment is for one year and may be renewed for up to two additional years. In the third year, an Instructor I who has demonstrated consistent excellence as a teacher and any other assigned duties may be recommended for subsequent renewals of up to three years. After completing the fifth year, an Instructor I may be considered for promotion to Instructor II. Previous teaching experience (full-time) in the same subject or other relevant experience may, at the discretion of the department and the Dean, be taken into account to allow early promotion. Evaluation and recommendation for contract renewals or promotion to Instructor II will be by a vote of the tenured and tenure stream faculty and faculty at the ranks of Lecturer (all levels), Instructor II, and Senior Instructor.

Instructor II: A full-time faculty appointment outside the tenure stream whose duties are the same as those of Instructor I, but who has demonstrated consistent excellence in teaching and other assigned duties. Appointments are for normally three years and are renewable. After completing the fifth year as an Instructor II, they may be considered for promotion to Senior Instructor. Previous teaching experience (full-time) in the same subject or other relevant experience may, at the discretion of the department and the Dean, be taken into account to allow early promotion. Evaluation and recommendation for contract renewals or promotion to Senior Instructor will be by a vote of tenured and tenure stream faculty, and faculty at the ranks of Lecturer (all levels) and Senior Instructor.

- Instructor II Promotion Checklist

Senior Instructor: A title reserved for persons who have demonstrated consistent excellence in teaching and other assigned duties. Renewable appointments are normally for five years. Evaluation and recommendation for contract renewals will be by a vote of tenured and tenure stream faculty and faculty at the rank of Lecturer (all levels).

- Senior Instructor Promotion Checklist

Amended September 7, 2023