



**ACADEMIC INTEGRITY VIOLATION REPORT FORM**

After reviewing the Dietrich School’s Academic Integrity Policy ([www.as.pitt.edu/fac/policies/academic-integrity](http://www.as.pitt.edu/fac/policies/academic-integrity)) with the student, the instructor must complete this form and print it. After meeting with the student, both parties must sign the form. The instructor will scan and e-mail the signed form and additional files or supporting documentation necessary to the appropriate address below.

Student name:	Course subject and number:
Student PeopleSoft ID:	Course title:
Date of incident:	Faculty name:
Term of incident:	Faculty e-mail:

Briefly describe the violation.

Briefly describe the discussion with the student(s).

Sanction determined by the instructor.

\_\_\_\_\_  
Instructor’s signature

\_\_\_\_\_  
Date Additional materials attached

<b>I agree that I violated the Academic Integrity Code.</b>	
_____ Student’s signature	_____ Date
<b>I do not agree that I violated the Academic Integrity Code.</b>	
_____ Student’s signature	_____ Date
<b>I accept the proposed sanction.</b>	
_____ Student’s signature	_____ Date
<b>I do not accept the proposed sanction.</b>	
_____ Student’s signature	_____ Date

For violations involving **undergraduate** students, send the form and supporting documentation to:

**Jeff Aziz, Academic Integrity Officer**  
Dietrich School of Arts and Sciences Undergraduate Studies  
[jeffaziz@pitt.edu](mailto:jeffaziz@pitt.edu)

For violations involving **graduate** students, send the form and supporting documentation to:

**Rosemary Capo, Academic Integrity Officer**  
Dietrich School of Arts and Sciences Graduate Studies  
[rcapo@pitt.edu](mailto:rcapo@pitt.edu)